



**BOARD OF TRUSTEES**

**Brian Matthews**

**Michael Parker**

**Andrew Stulbarg**

**Robert Tashjian**

**Cathy Wright**

**Dr. Emerita Orta-Camilleri**

*Superintendent*

**Penny Weaver**

*Assistant Superintendent,*

*Educational Services and Personnel*

**Nellie Hungerford**

*Assistant Superintendent,*

*Business Services and Operations*

**CENTRAL SCHOOL**

**Cori McKenzie, Principal**

525 Middle Road, Belmont

650-637-4820

**CIPRIANI SCHOOL**

**Maria Lang-Gavidia, Principal**

2525 Buena Vista Avenue, Belmont

650-637-4840

**FOX SCHOOL**

**Chris Marchetti, Principal**

3100 St. James Road, Belmont

650-637-4850

**NESBIT SCHOOL**

**Kathy Kelley, Principal**

500 Biddulph Way, Belmont

650-637-4860

**RALSTON MIDDLE SCHOOL**

**Jennifer Kollmann, Principal**

2675 Ralston Avenue, Belmont

650-637-4880

**REDWOOD SHORES SCHOOL**

**Cherie Ho, Principal**

225 Shearwater Parkway

Redwood City, CA 94065

650-802-8060

**SANDPIPER SCHOOL**

**Linda McDaniel, Principal**

801 Redwood Shores Parkway

Redwood City, CA 94065

650-631-5510

**Belmont-Redwood Shores**

**School District**

**2960 Hallmark Drive**

**Belmont, CA 94002-2999**

**650-637-4800 - Main**

**650-637-4811 - Fax**

<http://www.brssd.org>

**AGENDA  
PUBLIC MEETING**

**MEASURE C BOND OVERSIGHT COMMITTEE**

**Tuesday, July 20, 2010**

**6:30 PM**

**Location:**

**Pine Room**

**San Mateo County Office of Education**

**101 Twin Dolphin Drive, Redwood City**

- 1. Roll Call**
- 2. Approval of Minutes**
  - a. May 18, 2010
- 3. Member Report / Comments**
  - a. Committee presentation of Annual Report to the Board on June 3, 2010
- 4. Public Comments / Questions**
- 5. Report from Nellie Hungerford (Asst. Supt., Business Services & Operations)**
  - a. New School Update
  - b. Transition Update
  - c. Field Trip Date(s)
  - d. Grand Opening Event
- 6. Review of Measure C Bond Fund**
  - a. Summary of Bond Fund Expenditures Report as of June 30, 2010
  - b. Inspectors' Reports as of June 30, 2010
  - c. Public Comment / Questions
  - d. Members' Reports / Comments
  - e. Acceptance Vote
    - i. Bond Fund Expenditures Summary as of 06-30-10
    - ii. Inspectors' Reports as of 06-30-10
  - f. Items Requiring Follow-up
- 7. Investment Pool Report – L. Pon**
- 8. Future Agenda Items for October 19, 2010**
- 9. Adjournment**

**UNAPPROVED MINUTES  
MEASURE C BOND OVERSIGHT COMMITTEE MEETING  
Tuesday, May 18, 2010**

Meeting called to order at 6:38 PM

Location:

Board Room B, San Mateo County Office of Education, 101 Twin Dolphin Drive, Redwood City

1. Roll Call:

Members Present: Carole Wong, Robin Carlier, Amitabh Passi, Lee Fernandez  
Members Absent: Andy Eliopoulos, John Hall, and Lawrence Pon  
District Staff: Nellie Hungerford, Assistant Superintendent, Business Services & Operations

2. Approval of Minutes

April 20, 2010 Minutes – Motion to accept minutes as presented duly made by Amitabh Passi and seconded by Carole Wong. Motion carried with two abstentions.

3. Member Report / Comments -- none

4. Public Comments / Questions – none.

5. Report from Nellie Hungerford, Assistant Superintendent, Business Services & Operations:

- a. New School Update –
  - The new school has been completed and passed final inspection
  - Potential for floor of multi-purpose room to be replaced (wrong color installed) at SKW's cost
  - Furniture and technology equipment will be delivered in mid-July to early August
  - Grand opening is Sunday, August 15, 2010 from 11 am to 2 pm
- b. Transition Update –
  - New PTA has been formed with 80-100 new charter members
  - New sod has been laid with heavy watering to establish lawns
- c. Field Trip Date: Friday, August 6<sup>th</sup> at 4:00 PM.

6. Preparation of Annual Report to the Board of Trustees (for delivery to the Board on June 3, 2010):

- a. The draft report (prepared by John Hall and Carole Wong) was reviewed and revised.
- b. Upon motion duly made by Lee Fernandez and seconded by Robin Carlier, the committee unanimously approved the Annual Report to the Board as amended.

7. Future Agenda Items for July 20, 2010:

- a. Draft agenda was reviewed. No changes were made.

8. Adjournment:

Upon motion by Lee Fernandez and properly seconded by Amitabh Passi, it was unanimously passed to adjourn the meeting at 6:55 PM.

**Building Fund 21**

As of:

**June 30, 2010**

**Redwood Shores Elementary School**

<b>REVENUE</b>	
Proceeds from Sale of Bond	\$25,024,810.00
Interest as of June 30, 2008	\$835,985.17
Gain/Loss in Investments	(\$1,179,710.18)
Interest as of June 30, 2009	\$411,350.91
Estimated Interest for Fiscal Year 2009-10**	\$43,000.00
Interfund Transfer in from Fund 25 (reflected on Fund Update dated 3/2/09)	\$0.00

**TOTAL REVENUE (fund 21)**

**\$25,135,435.90**

Service Provider	1	2	3	4	5
	Original Estimated Costs	Projected Variance	(1+2) Revised Budget/Total Projected Costs	Accrued & Received/Expended TO DATE	(3-4) Project Cost to Complete
Expenditures as of June 30, 2008				\$1,323,122.09	
Expenditures as of June 30, 2009				\$10,643,616.71	
Alameda Newspaper	\$164.18		\$164.18	\$164.18	\$0.00
Blach Construction Company - Pre Construction	\$ 138,476.82	\$4,968.00	\$143,444.82	\$143,444.82	\$0.00
California Dept of Education	\$350.00		\$350.00	\$350.00	\$0.00
Candis Company	\$647.43		\$647.43	\$647.43	\$0.00
CB Richard Ellis, Inc	\$2,462.50		\$2,462.50	\$2,462.50	\$0.00
City of Redwood City	\$0.00		\$0.00	\$0.00	\$0.00
County of San Mateo	\$21,700.00	\$12,736.60	\$34,436.60	\$31,936.60	\$2,500.00
Cupertino Electric - Fire Alarm Design	\$6,000.00		\$6,000.00	\$6,000.00	\$0.00
Diane Masetti (\$1,200 per month average)	\$23,800.00		\$23,800.00	\$24,132.70	(\$332.70)
Division of Toxic Substances Control	\$10,399.95		\$10,399.95	\$10,399.95	\$0.00
DSA IOR (Inspector of Record) IN PLANT (Acrell Inspection Svcs)	\$40,040.00		\$40,040.00	\$36,400.00	\$3,640.00
DSA IOR (Inspector of Record) IN PLANT (Acrell Inspection Svcs) Day Care	\$3,150.00		\$3,150.00	\$3,150.00	\$0.00
DSA IOR (Inspector of Record) ON SITE (CIS INC)	\$112,200.00		\$112,200.00	\$112,200.00	\$0.00
DSA Plan Check Fees	\$78,250.00		\$78,250.00	\$78,250.00	\$0.00
FedEx Kinkos/Mail Services	\$145.00	\$300.00	\$445.00	\$166.00	\$279.00
Haley Appraisal	\$5,500.00		\$5,500.00	\$5,500.00	\$0.00
Joseph Di Geronimo	\$32,000.00		\$32,000.00	\$31,969.50	\$30.50
Karen Cutter	\$41.80		\$41.80	\$41.80	\$0.00
Kleinfelder	\$57,950.00		\$57,950.00	\$57,950.00	\$0.00
Krintin Lowel, Inc	\$5,375.00		\$5,375.00	\$5,375.00	\$0.00
Marsha's Lunchbox	\$742.25		\$742.25	\$742.25	\$0.00
Meehleis Modular - Pre Construction/Design	\$50,000.00		\$50,000.00	\$50,000.00	\$0.00
Mountain Mike's Pizza	\$116.50		\$116.50	\$116.50	\$0.00
Nellie Hungerford	\$151.09		\$151.09	\$151.09	\$0.00
Owens-Hill	\$21,987.75		\$21,987.75	\$21,987.75	\$0.00
Redwood Shores Owner's Association (Abatement Fee for CC&R's)	\$27,500.00		\$27,500.00	\$27,500.00	\$0.00
Reeves PH.D.	\$12,500.00		\$12,500.00	\$12,500.00	\$0.00
School Facility Consultants	\$5,772.50		\$5,772.50	\$5,772.50	\$0.00
School Site Solution	\$19,500.00	\$2,000.00	\$21,500.00	\$19,444.57	\$2,055.43
Smith-Emery SF Geotechnical Engr Services	\$66,200.00	\$24,663.00	\$90,863.00	\$90,863.00	\$0.00
Smith-Emery SF Geotechnical Engr Services (New Day Care Building)	\$14,035.00		\$14,035.00	\$8,656.77	\$5,378.23
Playground Inspection - Edgin Construction Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
The Bank of New York	\$400.00	\$250.00	\$650.00	\$325.00	\$325.00
Treadwell & Rollo	\$50,100.00	\$5,623.76	\$55,723.76	\$55,411.11	\$312.65
Turner Construction	\$1,000.00		\$1,000.00	\$1,000.00	\$0.00
Keys (Original Amount with \$7,500)		\$0.00	\$0.00	\$0.00	\$0.00
Bay City Locks		\$29,000.00	\$29,000.00	\$28,999.53	\$0.47
Aeco System (Fire Alarm)		\$210.00	\$210.00	\$210.00	\$0.00
Miscellaneous Permits (BUDGET)	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00	\$0.00
Utility-Connection & other Fees - City of RWC (ALLOWANCE)	\$100,000.00	(\$87,400.00)	\$12,600.00	\$12,600.00	\$0.00
Utility-Connection Fees - PG&E Electric (ALLOWANCE)	\$50,000.00	(\$33,109.81)	\$16,890.19	\$11,890.19	\$5,000.00
Utility-AT&T (ALLOWANCE)	\$10,000.00	(\$10,000.00)	\$0.00	\$0.00	\$0.00
Utility- Comcast (ALLOWANCE)	\$10,000.00	(\$5,000.00)	\$5,000.00	\$3,382.00	\$1,618.00
Contingency - Recycled Water per City Requirements (Allowance)*	\$62,000.00	(\$62,000.00)	\$0.00	\$0.00	\$0.00
<b>Sub Total Soft Costs</b>	<b>\$1,050,657.77</b>	<b>(\$126,758.45)</b>	<b>\$923,899.32</b>	<b>\$903,092.74</b>	<b>\$20,806.58</b>
<b>Land Purchase</b>					
Keach Properties	\$9,200,000.00	(\$698,870.52)	\$8,501,129.48	\$8,501,129.48	\$0.00
<b>Architectural Services</b>					
Stafford King Wiese Architects	\$1,160,923.96	\$44,303.00	\$1,205,226.96	\$1,205,226.52	\$0.44
Stafford King Wiese Architects (Day Care - Not To Exceed Fee)	\$20,000.00		\$20,000.00	\$20,000.00	\$0.00
<b>Blach Construction Company *</b>					
Construction (Includes \$36,154 Recycle Water)	\$4,486,533.00	(\$100,000.00)	\$4,386,533.00	\$4,386,533.00	\$0.00
Before and After School Day Care Building	\$141,870.00		\$141,870.00	\$100,000.00	\$41,870.00
<b>Meehleis Modular*</b>					
Construction (includes \$20,985 Recycle Water)	\$9,003,391.00	(\$900,339.10)	\$8,103,051.90	\$8,103,051.90	\$0.00
4th Kindergarten	\$345,000.00	(\$34,500.00)	\$310,500.00	\$310,500.00	\$0.00
Before and After School day Care Building	\$612,480.00	(\$61,248.00)	\$551,232.00	\$550,177.77	\$1,054.23
Overhang Change Order #4	\$9,000.00	(\$900.00)	\$8,100.00	\$8,100.00	\$0.00
Bank of Agriculture (10% Retention)		\$996,987.10	\$996,987.10	\$996,870.33	\$116.77
<b>Furniture Fixture and Equipment</b>	\$490,000.00	(\$130,710.00)	\$359,290.00	\$54,732.80	\$304,557.20
<b>GRAND TOTAL - CONSTRUCTION COSTS</b>	<b>\$26,519,855.73</b>	<b>(\$1,012,035.97)</b>	<b>\$25,507,819.76</b>	<b>\$25,139,414.54</b>	<b>\$368,405.22</b>
<b>REQUIRED RESERVE (FUND 51)</b>	<b>\$24,809.20</b>		<b>\$ 24,809.20</b>	<b>\$ 24,809.20</b>	<b>\$ -</b>
<b>TOTAL NEW SCHOOL CONSTRUCTION FUNDS</b>	<b>\$26,544,664.93</b>	<b>(\$1,012,035.97)</b>	<b>\$25,532,628.96</b>	<b>\$25,164,223.74</b>	<b>\$368,405.22</b>

**UNALLOCATED FUNDS** **(\$397,193.06)**

\* Recycle water included in the contract of Blach Construction and Meehleis Modular contingencies.  
 \*\* Interest originally projected at \$258,225, total interest posted as of the Third Quarter on April 2010, with \$42,131.66