

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF JUNE 1, 2006
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli
Mr. Bill Davidovich
Mrs. Karen Clancy
Mr. Eric Shrader
Mrs. Cathy Wright

ABSENT:

STAFF: Mr. John McIntosh, Superintendent
Mrs. Jeannie Bosley, Assistant Superintendent
Mr. Joe DiGeronimo, Interim Director of Business Services and Operations
Mrs. Marilyn Sanchez, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD
CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Clancy adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:11 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded.

President Clancy stated that on May 18th, 2006 at the Closed Executive Session, the Board took action to release one (1) probationary employee from employment with the District at the end of the 2005-2006 school year, as directed by the Board, this action has been carried out.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

President Clancy requested that two (2) Consent Agenda items be removed for separate consideration. She asked that Consent Agenda Item #7.D.), Ralston Middle School Promotion List, and #7.D), Lunch Program with Jefferson School District.

Moved by Mr. Shrader, seconded by Mrs. Wright, the Board approved the Agenda and Consent Agenda as amended.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

7.A. The Board approved the following personnel items as presented:

1) Certificated Personnel

- a) Accepted the resignation of Irene Varzi, 1.00 FTE Speech and Language Specialist for the District effective June 16, 2006.
- b) Hiring Tara Cook as a 1.00 FTE Special Day Class teacher at Central School at an annual salary of \$52,519 effective August 22, 2006.

2) Classified Personnel

- a) Hiring Karen Cavan as a .375 FTE Para-Educator in the Inclusion Program at Nesbit School at a monthly salary of \$952.13, effective May 1, 2006.
- b) Hiring Diane Ribotta as the Summer School Administrative Assistant for 2006 at a salary of \$2,720.
- c) Accepting the request for retirement and participation in the CalPERS Golden Handshake pending Board approval and verification of participation in the program from the San Mateo County Office of Education and the California Public Employees Retirement System from Patricia Wodarczyk, .875 FTE Library Media Specialist at Ralston Middle School, effective July 1, 1006.

7.B. The Board approved warrant batches 146 through 160 as presented.

7.C. The Board approved the following donations as presented:

Cipriani School:

- Cash in the amount of \$250 from Shelly Sharp and a matching donation of \$250 from P. G. &E. Corp for educational supplies.
- Cash in the amount of \$460, from Wells Fargo Foundation Educational Matching Gift Program, for educational supplies.

Ralston School:

- Cash in the amount of \$200 from Jose and Audrey Chan, parents, to be used for supplies and materials in the 2006-07 school year for Special Day Class/Life Skills Class.
- Dell Dimension, monitor, etc. from Steven J. Holoien, for technology.
- Cash in the amount of \$154.50 from Target, for computer supplies, printers.
- Cash in the amount of \$500 from P. G. & E. Corporation Foundation Matching Gift Program for computer supplies and printers.
- Cash in the amount of \$10.32 from the Wells Fargo Foundation Educational Matching Gift Program for computer supplies/printers.
- Brackets for bookshelves in the classroom of Jennifer Frey, from Dave Gardner and Joanne Walter, Mentor Graphics Corp, approximate value of \$500.
- Ten storage drives for use in the computer lab in the classroom of Jennifer Frey, from Trevor Stewart, approximate value of \$150.

Sandpiper School:

- San Sung Syncmaster 17" Screen Monitor, from Al Woo, to be used for classroom instruction, approximate value of \$150.

- 7.F. The Board approved Resolution #19, allowing the year-end transfer of funds from one account to another in order to balance and close the General Fund and other ancillary funds of the District maintained by the San Mateo County Office of Education.
- 7.G. The Board approved the contracts for consulting services with Madeline Lombaerde to:
1. Prepare the SARC Reports for the 2005-2006 school year for all six schools and put them on-line for an amount not to exceed \$4,140.
 2. Assist with the support and design for the Employee Database with funding allocated in the 2006-2007 Personnel Services Budget for an amount not to exceed \$5,214.
- 7.H. The Board extended the Independent Contractor Agreement between Wright Consulting, Inc. and the Belmont-Redwood Shores School District in the amount of \$26,400 to provide grant-writing assistance for the period of July 1, 2006 to June 30, 2007.
- 7.I. The Board approved the Special Education contracts as presented:
1. A contract with "I Can Too Learning Center" for E.W., a 4-year-old preschool student, for applied behavior analysis in the amount of \$18,465.50.
 2. A contract with Consultants for Learning and Autism Support (CLASS) for C.C., a 12-year-old student with autism, for applied behavior analysis in the amount of \$14,425.

3. A contract with Associated Learning and Language Specialists (ALLS) for J.G., a 4-year-old preschool student, for speech therapy in the amount of \$9,360.
4. A contract with Pacific Autism Learning Service (PALS) for S.G.S., a 5-year-old student, for applied behavior analysis in the amount of \$6,990.
5. A contract with Associated Learning and Language Specialists (ALLS) for G.W., a 3-year-old preschool student, for occupational therapy in the amount of \$7920.
6. A contract with Pacific Autism Learning Services (PALS) for J.Z., an 8-year-old student with autism, for applied behavior analysis in the amount of \$6,250.
7. Reimbursement to the parents of I.M., a 5-year-old student, for the cost of speech and language therapy services in the amount of \$1450.
8. A contract with Jane Swank to provide occupational therapy services for the 2006-07 school year in the amount of \$7,000.
9. Reimbursement to the SMCOE for the cost of an augmentative communication/assistive technology assessment for J. Y., a 6-year-old student, in the amount of \$1352.
10. A contract with Stepping Stones for J.D., a 4-year-old student, for applied behavior analysis in the amount of \$28,470.
11. A contract with Associated Learning and Language Services (ALLS) for E.W., a 4-year-old student for a summer preschool program in the amount of \$2,300.

RALSTON MIDDLE SCHOOL PROMOTION LIST

The Ralston Middle School promotion list was removed from the Consent Agenda because several students needed to be removed from the list prior to approval.

Moved by Mr. Shrader, seconded by Mrs. Benelli, the Board approved the Ralston Middle School promotion list after the removal of expelled students' names.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

JEFFERSON SCHOOL DISTRICT LUNCH PROGRAM CONTRACT

Following discussion, the Board asked that staff obtain additional information from the Jefferson School District with regard to future termination notification.

APPROVAL OF THE MINUTES

President Clancy requested that on page seven of the May 4th, 2006 Regular Board meeting Minutes, it be reflected that Mr. Alan Sarver is a former Ralston Middle School parent.

Moved by Mr. Shrader, seconded by Mrs. Benelli, the Board approved the Minutes of the Regular Meeting held May 4, 2006, as amended, the Study Session held May 18, 2006 and the Special Meetings held April 28, 2006, May 9, 2006, and May 24, 2006.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

Moved by Mr. Shrader, seconded by Mrs. Benelli, the Board approved the Minutes of the Special Meeting held May 3, 2006.

Roll Call: Ayes: Mrs. Cathy Wright Abstain: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda.

Henry Zertuche, 226 Aspen, South San Francisco, addressed the Board with his concerns for the proposed reduction of one night custodian. Mr. Zertuche reviewed the daily duties of a night custodian and also stressed the important role of the night custodian in the security of the school campus.

Audree Payne, 2615 Monserrat Avenue, and Laura Gosch, 2526 Lincoln Avenue, reviewed the need for retaining the current Ralston Middle School office clerk position based on the anticipated student enrollment for 2006-07. Both Ms. Payne and Ms. Gosch asked the Board to reconsider the position cut.

Maria Mendez, 2403 Coronet Blvd., stated that she was addressing the Board in order to support the CSEA members that spoke this evening. She also referred to the District's staffing document with regard to the equity of hours for the library media specialists at various school sites.

2006-07 DISTRICT BUDGET

Mr. DiGeronimo reviewed a document entitled "2006-07 Explanations of Changes from Preliminary to Study Session." He reviewed the components of the Ending Balance, and each revenue or expenditure change listed in the new document.

Mr. McIntosh presented correspondence from Ms. Maggie King, Cipriani School, and Celia Forrest, Fox School, with regard to the reduction in hours of the library media specialists.

President Clancy stated that the 2006-07 budget would be on the June 15th Board agenda for final approval.

Mr. McIntosh referred to a letter from Comcate regarding the current parent and community internet communication tool. Due to budget reductions, the Comcate contract had been removed from the 2006-07 budget. Mr. McIntosh stated that Mr. Dave Richmond from Comcate had offered to provide services for eight months free.

Following brief discussion, it was agreed that the contract with Comcate would be discussed at a later date.

UPDATE ON THE NEW SHORES SCHOOL ADVISORY COMMITTEE

Mr. DiGeronimo reviewed the memory notes from the May 11th, 2006 meeting of the New Shores School Advisory Committee.

Mr. DiGeronimo reviewed the outcomes, committee response, public input, and the site review decisions from the May 11th meeting.

Several points of clarification of task/parameters, and outcomes presented at the May 11th meeting were:

- Board members will rotate at each of the remaining meetings in the capacity of observers
- At least one principal shall attend each meeting and participate in a support capacity to the Committee
- The Board has determined that the Committee's charge is to focus upon building a K-5 school
- The Committee will work until the school is built
- The budget for the project is 25 million dollars.

Mr. DiGeronimo also reviewed the decisions made by the Committee at the May 25th meeting. They were:

- All sites rated "3" unanimously will be eliminated. (Vote: Yes - 10)
- Eliminate any site where 6 or 7 members rated "3s" (Vote: Yes - 9 No - 1)
- Whenever one Committee Member votes for consideration of a site, allow member to speak (Vote: Yes - 10)
- Ten members voted to eliminate all sites with 6 or 7 votes of "3" on a site except sites #14 and #46. Members subsequently eliminated sites #14 and #46. In addition, if there was a "1" rating, the site would remain in the pool
- Add Sandpiper into the site pool
- Only half of the Marlin Park site was considered. Review the other half. Note, please identify anything else that is missing.
- Consider the park underneath Bridge Parkway for review
- Eliminate the following sites: #35, #36, #37 (Vote: Yes - 8 No - 2)
- Any member may pull a site for discussion prior to a vote (Vote: Yes - 10)
- Option for consideration: remodel Sandpiper into larger school
- Committee Members may propose a site for review (Vote: Yes - 10)

Mr. DiGeronimo said the Committee asked the Board to reconsider the configuration of the new school.

CONFIGURATION OF NEW SHORES SCHOOL

Doug Crisman, 561 Cringle Drive, Redwood City, urged the Board to allow the Committee to propose the new school's grade structure.

Joe Foust, 805 Seal Point Drive, Redwood City, addressed the Board to request that the Board keep the grade configuration options open. Mr. Foust stated that he felt the trust would be eroded if the Committee is not allowed to keep the grade configuration options open.

Peter Hughes, 18 Admiralty Place, Redwood City, commended the Committee as being very dedicated and intelligent. Mr. Hughes asked that the Board allow the Committee as much free-rein as possible.

Ms. Bonnie Wolf, 595 Teredo Drive, Redwood City, encouraged the Board members to at least attend one meeting. Ms. Wolf stated her support for staff's recommendation for a K-5 school.

Mr. Lawrence Pon, 813 Southport Drive, Redwood City, stated his support of staff's recommendation for a K-5 spectrum based school.

Ms. Darby Limkakeng, 804 Nantucket, Redwood City, supported keeping the grade configuration of the new school open.

Ms. Mary Morrissey Parden, 805 Schooner Bay Drive, Redwood City, supported the Board taking action on a specific grade configuration.

Ms. Heather Irwin, 558 Compass Circle, Redwood City, agreed with the other Committee member's statements supporting a flexible grade configuration and an adequate school structure.

Mr. Davidovich and Mr. Shrader, on behalf of the Board of Trustees, thanked the Committee members present this evening, and asked that the entire Committee be thanked for all their hard work.

Moved by Mr. Davidovich, seconded by Mrs. Benelli, the Board approved leaving the configuration of the new school open to all grades within the K-5 spectrum based on demographic, sound educational practice, budget constraints, community input, site location, and size constraints.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

4th/5th SCIENCE PROGRAM DISCUSSION

Mrs. Bosley stated that this item was being presented this evening at the request of Central School parents.

Teachers present for the discussion included; Kim Suydam, Chris Suydam, Kristin Mack, Kathy Moskovitz, and Cheryl Stoutimore.

Mrs. Bosley stated that staff was recommending improvements in the quality of the 4th/5th grade science program. The improvements included:

- Monthly planning meetings for the two science specialists to ensure consistent and coordinated delivery of the science curriculum at each District elementary school.
- Development of a set of common assessments that will measure student progress towards grade level science standards across all of the elementary schools.
- A yearly report to the Board of Trustees by the science specialists that will include student achievement data and a summary of the year's science program.
- Regular meetings with District staff and science specialists to ensure the alignment of the science program.
- Adequate standards-based texts and supplemental materials for all students.
- Ongoing supervision of the program by the site principals.

Kris Rudger, 1241 Alden Court, stated that the parents are frustrated with the current science program. Ms. Rudger said that the children were not learning from the current program. She read a petition signed by Central School parents and presented it to the Board.

Terri Murai, 1605 Fairway Drive, said that the current science program needed improvement. She asked that the science specialist to be hired have a passion for children and science. Ms. Murai asked that the new science specialist be proactive and creative in their presentation of the program.

Ray Choye, 1408 Arden Lane, Central parent, stated that he assisted in the Central School science lab. Mr. Choye said that science needed to be taught by an enthusiastic teacher or specialist.

Mrs. Kim Suydam, current teacher at Cipriani School and former science specialist commended the current Cipriani School science specialist, Mr. Bill McClurg. She stated that Mr. McClurg did an outstanding job, and had clear curriculum and held to the standards.

Mrs. Kristin Mack, teacher at Sandpiper School, also felt that Sandpiper's science specialist, Mr. Bill McClurg, was doing an excellent job and ran a very good program.

Ms. Kathy Moskovitz stated that only 1½ science specialists were provided for in the 2006-2007 budget. Ms. Moskovitz stated that two science specialists were needed.

Staff reviewed the number of anticipated 4th and 5th grade students next year and stated that 1½ science specialists would be adequate to provide the science program.

Board members said they felt the science program needed to be synchronized, and equitable across the District.

Mr. Shrader stated that staff's list of recommendations be implemented next year. He also felt that this list would strengthen the program.

Mr. Davidovich indicated that the consistency of the program was the issue. He said the science specialist was wonderful and program was great at Fox School.

RECESS

At 9:55 p.m. President Clancy recessed the meeting for a 10 minute break.

RECONVENE

President Clancy reconvened the meeting at 10:05 p.m.

President Clancy stated that several audience members were waiting to hear Agenda Item 16.e., Resolution #20 – Classified Lay-Off Due to Lack of Funds, and she asked that the Board move this item up on the Agenda to be heard next.

Moved by Mr. Shrader, seconded by Mr. Davidovich, the Board approved moving Agenda Item #16.e., Resolution #20 – Classified Lay-Off Due to Lack of Funds, up to be heard next.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

RESOLUTION #20

REDUCTION IN WORK FORCE – LACK OF FUNDS

Mr. McIntosh presented Resolution #20 – Reduction in Work Force – Lack of Funds, for Board consideration.

Concern was raised with regard to the 45-day lay-off notice that may be legally necessary and the lack of 45 days of school left in the school year. Further research will be conducted into the law and rulings as they apply to lay-off notices at this time in the school year.

Discussion was held with regard to the half-time Office Clerk position at Ralston Middle School. The clerical staffing formula calls for a 4-hour office clerk if school enrollment is at 800 students or above. Current enrollment at Ralston Middle School was discussed and it was agreed that if enrollment exceeds 800 students next year, a one-half time office clerk would be required.

Moved by Mr. Shrader, seconded by Mrs. Wright, the Board adopted Resolution #20 to eliminate the services of the following classified positions:

1. 1.00 FTE Custodian – funded in the General Fund under Operations effective July 24, 2006, or the date that is found as legal
2. .50 FTE Office Clerk – funded in the General Fund under School Administration effective July 24, 2006, or the date that is found as legal
3. .75 FTE Library Media Specialist – funded by the Parcel Tax effective July 24, 2006, or the date that is found as legal.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

CHARTER SCHOOL FUNDING – MEMORANDUM OF UNDERSTANDING

Mr. McIntosh presented a proposed Memorandum of Understanding for Board consideration. He stated that the proposed Memorandum of Understanding had been given to Mr. Tim Fox of the County Counsel's office to review and the MOU was found to be sound. However, as the MOU proposes costs to the Belmont-Redwood Shores School District, he recommended the Board not place it on the Agenda for action. Board directed staff not to place this item on a future Agenda for action.

DISCUSSION OF K-1 SPECIAL DAY CLASS LOCATION

Mrs. Bosley presented portable classroom costs for Board review. Staff's research indicated the fixed cost for a portable classroom (with delivery, installation, architect fees, and electric service installation) would range from \$27,820 to \$35,320, plus \$550 per month in rental cost, and utilities/maintenance and dismantle fee of approximately \$1,235.

Staff stated that there was an available classroom at Central School that is currently being used for storage that could be used for the K-1 Special Day Class next year.

Following discussion the Board directed staff to locate the K-1 Special Day Class at Central School beginning in school year 2006-2007.

YEAR-END EVALUATION OF DISTRICT GOALS FOR 2005-06

Mr. McIntosh and Mrs. Bosley presented a brief overview of the highlights and progress made toward the 2005-2006 District goals.

TITLE CHANGE – ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES

Mr. McIntosh said the District was currently beginning their third recruitment search for a Chief Business Official/Director of Business Services and Operations.

Mr. McIntosh stated that due to the qualifications, skills and abilities necessary to perform the duties and responsibilities of the position at a high level, he was recommending changing the title of Director of Business Services and Operations to Assistant Superintendent of Business Services to allow the District to recruit highly qualified applicants.

After discussion, staff was directed to change the title to Assistant Superintendent of Business Services.

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Mrs. Bosley presented the Declaration of Need for Fully Qualified Educators for Board review and approval.

Moved by Mr. Shrader, seconded by Mr. Davidovich, the Board adopted a Declaration of Need for Fully Qualified Educators as presented in the attached document.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

REQUEST FOR PART TIME LEAVE WITH SHARED ASSIGNMENT AGREEMENT

Moved by Mr. Davidovich, seconded by Mrs. Benelli, the Board approved the request for a part time leave with Shared Assignment Agreement between Margaret Watson and Elaine Patterson, as third grade teachers at Sandpiper School, and Linda Wilkinson and Lesley Simpson, as Kindergarten teachers at Central School, for the 2006-2007 school year.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

REQUEST FOR LEAVE OF ABSENCE

Moved by Mr. Shrader, seconded by Mrs. Benelli, the Board approved the request for a one year unpaid leave of absence for Robin Kawabata, a tenured 1.00 FTE Kindergarten teacher at Central School.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

AUTOMATED TELEPHONE ANSWERING AT THE DISTRICT OFFICE

At the May 4th Board meeting, staff requested permission to utilize the automated telephone answering component in the District's phone service. Staff was asked to return with a plan for the automated telephone answering system.

Staff recommended moving forward with automating the initial greeting, utilizing simple dialing choices, and begin auto answering this summer. A representative for Intertel, the District's current telephone system, would need to set-up the automated service and it is anticipated that approximately 1 to 2 hours of their time would be necessary. The cost for the technician's time is \$175 for the first hour and \$110 for each additional hour of service or instruction.

Moved by Mr. Davidovich, seconded by Mrs. Benelli, the Board approved a one-time cost of up to two (2) hours, \$175 for the first hour and \$110 for an additional hour, of automated telephone answering conversion for the District.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright

Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

REPORTS FROM BOARD MEMBERS OR STAFF

No reports from Board Members or staff.

ADJOURNMENT

The meeting was adjourned at 11:55 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded.

President Clancy also stated that the Board had met in Closed Session and no action was taken.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Mr. McIntosh asked that two items be removed from the Agenda and Consent Agenda, Agenda Item #15.a), Adoption of New Board Policy #3550, Wellness Policy on Physical Activity and Nutrition, and Consent Agenda Item #7.A.1)e), Accepting the resignation of David Schrag.

Moved by Mr. Shrader, seconded by Mr. Davidovich, the Board approved the Agenda and Consent Agenda as amended.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item

7.A. The Board approved the following personnel items as amended:

- 1) Certificated Personnel
 - a) Hiring Katherine Firme as a 1.0 Psychologist for the District an annual salary of \$62,101 effective August 8, 2006.
 - b) Hiring Paloma Vance as a 1.0 Psychologist for the District at an annual salary of \$62,101 effective August 8, 2006.
 - c) Hiring Nicole Tonelli as a .6 FTE Speech and Language Specialist for the District at an annual salary of \$44,409.60 based on a full-time annual contract of \$74,016.
 - d) Hiring Victoria Renard as a 1.0 Speech & Language Specialist for the District at an annual salary of \$77,316 effective August 22, 2006.
- 2) Classified Personnel
 - a) Accepted the resignation of Suzy Gough, .5 FTE Para-Educator in the Inclusion Program at Central School effective May 30, 2006.
 - b) Accepted the resignation of Barbara Hopper, .75FTE Para-Educator in the Special Day Class at Central School effective June 16, 2006.
 - c) Hiring Uy Ut as the full-time District Technology Coordinator at an annual salary of \$102,156 effective July 10, 2006.

- d) Accepted the request for retirement and participation in the CalPERS Golden Handshake pending Board approval and verification of participation in the program from the San Mateo County Office of Education and the California Public Employees Retirement System from Annette Wodarczyk, 1.0 FTE School Administrative Assistant at Cipriani School, effective October 2, 2006.
- 7.B. The Board approved warrant batches 161 through 164 as presented.
- 7.C. The Board approved the donations as presented:
Central School:
Snare drum, snare stand and drum sticks donated by Paul and Keiko Smith for the music program at Central School, approximate value \$160.00.
- 7.D. The Board approved the Special Education Contracts as presented:
1. A contract with "I Can Too Learning Center" for the 2006-2007 school year as the Applied Behavior Analysis (ABA) preferred provider for the consortium with Belmont Redwood Shores, San Carlos, and Hillsborough School Districts. "I Can Too Learning Center" will be offered as the service provider for all incoming 3-year-old students requiring ABA services. (No cost item)
 2. Reimbursement to parents of C.F. a 10-year-old student, for audiological testing in the amount of \$650.
 3. A contract with Abilitations for an adaptive chair and footrest for S.P. an orthopedically impaired 5-year-old student, in the amount of \$530.21.
 4. A contract with Center for Speech, Language, and Occupational Therapy (CSLOT) for K.S., a 3-year-old student for speech therapy in the amount of \$3,190 (6-19-06 to 1-31-07).
- 7.E. The Board approved submission of Part I of the Consolidated Application for Categorical Programs to the California Department of Education as presented.
- 7.F. The Board approved the Instructional Minutes for 2006-2007.
- 7.G. The Board approved the 2006-2007 Application for Funding for the English Language Acquisition Program.
- 7.H. The Board approved the students to be promoted from the District Community School as presented.
- 7.I. The Board approved the submission of a waiver request to the California State Department of Education for the purpose of waiving the requirement for a bilingual tester to administer English and primary language proficiency tests (Section 62002 of the California Education Code) during the 2006-2007 school year.
- 7.J. The Board approved the San Mateo County Office of Education Library Services contract.

PEOPLE WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda.

Brigid Kirk, 2120 Valerga Drive #2, expressed concern for the number of student caseloads she has for the 2006-2007 school year. She said the special education staff was stretched very far and felt the coming year would be a large challenge. Ms. Kirk also asked the Board for an equitable contract for the certificated staff.

Julie Shubkagel, 2071 Timberlane Way, San Mateo, referred to her June 9th letter to the Board of Trustees in which she expressed concern with regard to the atmosphere of dismay she is feeling at her school site. Ms. Shubkagel said she was concerned that open employment positions were being created and filled yet not being posted for all interested parties to apply.

Lin Pham, 2720 St. James Road, Kindergarten parent at Fox School. Ms. Pham stated that she was very pleased with the growth of her Kindergarten child at Fox School this year. She asked the Board to consider locating a portable classroom at Fox School in order to accommodate additional Kindergarten students next year.

Bob Dubridge, 825 Holly Road, asked the Board to consider teaching science next year without utilizing certificated teachers, but to use graphs and videos. Mr. Dubridge felt that using videos was a very viable method for teaching science and also said this would be much more economical for the District. He also urged the Board to solicit grants for the purpose of teaching science.

Nancy Gisko, 2629 Wakefield, recognized Board of Trustees President, Karen Clancy, for her innovations with children. Mrs. Gisko stated that Mrs. Clancy had received the Golden Oak Award from Carlmont High School this year. Mrs. Gisko stated that she had been honored and it had been a pleasure to have worked with her on the Belmont-Redwood Shores Board of Trustees and a parent volunteer for 17 years.

APPOINTMENT OF NEW SUPERINTENDENT

President Clancy said that she had been sad to hear of Mr. John McIntosh's request for retirement. President Clancy stated that following Mr. McIntosh's request, the Board of Trustees entered into the search for a new superintendent with the Executive Search Services of the California School Boards Association.

President Clancy stated that following several days of interviews, the Board of Trustees unanimously selected Dr. Emerita Orta-Camilleri to become the new superintendent. Dr. Orta-Camilleri was formerly the Assistant Superintendent for Instruction and Curriculum in the Fremont Unified School District and also worked in the San Jose Unified School District for over twenty years.

Four Board members visited Dr. Orta-Camilleri's Fremont community, colleagues, parents, union representatives, and community members. All interviewees highly praised Dr. Orta-Camilleri for her high standards and ability to work closely and productively with all.

Moved by Mr. Shrader, seconded by Mrs. Benelli, the Board appointed Dr. Emerita Orta-Camilleri, Superintendent of the Belmont-Redwood Shores School District, and approved the Superintendent's contract at an annual salary of \$160,000 effective, July 1, 2006.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

Dr. Orta-Camilleri was present and stated her acceptance and appreciation to the Board of Trustees.

RECESS

President Clancy asked that the meeting be recessed for a reception for Dr. Orta-Camilleri 7:32 p.m.

RECONVENE

At 7:56 p.m. President Clancy reconvened the meeting.

PUBLIC HEARING

2006-2007 DISTRICT BUDGET

At 7:58 p.m. President Clancy opened the Public Hearing.

There being no public comment, President Clancy closed the Public Hearing at 7:59 p.m.

Mr. McIntosh stated that some realignment to the budget had taken place. He stated that this budget would have a positive ending balance and meet the District's obligations. He also noted that this budget will receive a positive certification from the San Mateo County of Education.

Moved by Mrs. Benelli, seconded by Mr. Davidovich, the Board approved the Belmont-Redwood Shores School District 2006-2007 budget as presented.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

President Clancy thanked and extended special appreciation on behalf of the Board of Trustees to Ms. Linda Burkett, Budget and Accounting Supervisor, for her preparation of the 2006-2007 budget.

NEW SHORES SCHOOL ADVISORY COMMITTEE

Mr. McIntosh presented highlights from recent Committee meetings. He stated that Mr. Lawrence Pon had been selected as the Committee's Liaison to the Board of Trustees, and that Mr. Joe DiGeronimo had contacted the owners of the 11 possible school sites.

Mr. McIntosh said that a protocol for posting information to the District's website had been adopted. It was also agreed that two binders containing Committee documents would be available for public viewing at the Sandpiper Community Center and the District Office. Mr. McIntosh reported that the results from the Committee's site selection would be contained in the binders.

It is anticipated that at the June 22nd meeting, the Committee will begin architect selection. There will be 3 Committee members and Mr. DiGeronimo to begin work on the architect Request for Proposal.

Mr. Davidovich commended the Committee for the extensive work that had gone into the rating selection summary.

President Clancy stated that she was the Board's representative who would attend the June 22nd Committee meeting.

END-OF-THE-YEAR REPORTS

Mrs. Bosley stated that all school Principals were at this evening's meeting to present their End-of-the-Year reports.

Reports were presented by Mrs. Lisa Zachry, Cipriani School Principal, Mrs. Sue Wieser, Sandpiper School Principal, Mr. Chris Marchetti, Fox School Principal, Mrs. Maggie O'Reilly, Ralston Middle School Principal, Mrs. Cori McKenzie, Central School Principal, and Mrs. Cherie Ho, Nesbit School Principal.

CONTRACT WITH JEFFERSON SCHOOL DISTRICT FOR LUNCH PROGRAM

Mr. McIntosh stated that the Jefferson School District contract had been revised according to the Board's request at the last meeting. Mr. McIntosh presented the revised contract for Board approval.

Moved by Mr. Davidovich, seconded by Mrs. Benelli, the Board approved the revised contract with Jefferson School District for providing lunches for those students qualifying for free to reduced-cost lunches (when not supplied in the various PTA lunch programs), at a rate of \$2.50 per lunch, using funds budgeted for this purpose in the District's General Fund Budget.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

RESOLUTION #21

REDUCTION IN WORK-FORCE - LACK OF FUNDS

Mr. McIntosh stated that upon review of the employee staffing ratios, it was found that a reduction in the position of Student Services Secretary at Sandpiper School from four hours per day to two hours and thirty-six minutes per day was needed. Mr. McIntosh said that the affected classified employee had been notified.

Moved by Mr. Shrader, seconded by Mr. Davidovich, the Board ratified Resolution #21 to eliminate the services of .175 FTE Student Services Secretary position at Sandpiper School effective August 4, 2006.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

REQUEST FOR PART TIME LEAVE WITH SHARED ASSIGNMENT AGREEMENT

Moved by Mrs. Benelli, seconded by Mr. Davidovich, the Board approved the request for a part-time leave with Shared Assignment Agreement between Daniel Chin (.8 FTE) and Shawna Matilla (.2 FTE), as third grade teachers at Sandpiper School, for the 2006-2007 school year.

Roll Call: Ayes: Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

REPORTS FROM BOARD MEMBERS OR STAFF

Mrs. Benelli said she enjoyed attending the Sandpiper School musical.

Mr. Davidovich stated that he attended the outstanding Ralston Middle School concert, and that he also attended the recent second grade "Character Matters" presentation.

Mr. Shrader noted attending the fifth grade musical performance at Central School. Mr. Shrader also thanked community and parent donors to the recent School-Force fund drive.

Mrs. Clancy reported attending two School-Force meetings regarding the District's budget, a meeting held at Ralston Middle School for the remodeling of the multi-use room, and several Carlmont activities - one of which was the math awards, and noted that five Ralston geometry students received awards.

Mr. McIntosh stated that his last day as superintendent would be July 14th. Mr. McIntosh said that this was an outstanding district and thanked all the teachers and staff members throughout the District.

FUTURE BOARD ITEMS

No future Board items were suggested.

CONVENE TO CLOSED SESSION

At 9:30 p.m. President Clancy convened the meeting to Closed Session.

RECONVENE TO OPEN SESSION

At 10:35 p.m. President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS - REPORT ON CLOSED SESSION

President Clancy reported that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 10:36 p.m.

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
SPECIAL MEETING OF THE
BOARD OF TRUSTEES AND THE
SUPERINTENDENT SEARCH ADVISORY COMMITTEE
ON JUNE 1, 2006
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli ABSENT:
Mrs. Karen Clancy
Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Cathy Wright

STAFF: Mrs. Jeannie Bosley, Assistant Superintendent and Member of the
Superintendent Search Advisory Committee

ALSO

PRESENT: Mr. Dick Loveall, Executive Search Consultant, California School Boards
Association

CALL TO ORDER

President Clancy called the meeting to order at 8:30 a.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD
CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 8:31 a.m. President Clancy adjourned the Board to Closed Session.

CONVENE TO OPEN SESSION

At 11:30 a.m. President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS - - REPORT ON CLOSED SESSION

The Board met with the Superintendent Search Advisory Committee in order to interview candidates for the Superintendent position.

ADJOURNMENT

The meeting was adjourned at 11:31 a.m.

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
SPECIAL MEETING OF THE
BOARD OF TRUSTEES AND THE
SUPERINTENDENT SEARCH ADVISORY COMMITTEE

ON JUNE 2, 2006

MINUTES

BOARD

MEMBERS

PRESENT: Mrs. Jeni Benelli ABSENT:
Mrs. Karen Clancy
Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Cathy Wright

STAFF: Mrs. Jeannie Bosley, Assistant Superintendent and Member of the
Superintendent Search Advisory Committee

ALSO

PRESENT: Mr. Dick Loveall, Executive Search Consultant, California School Boards
Association

CALL TO ORDER

President Clancy called the meeting to order at 8:30 a.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD
CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 8:31 a.m. President Clancy adjourned the Board to Closed Session.

CONVENE TO OPEN SESSION

At 4:45 p.m. President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS - - REPORT ON CLOSED SESSION

The Board met with the Superintendent Search Advisory Committee in order to interview candidates for the Superintendent position.

ADJOURNMENT

The meeting was adjourned at 4:46 p.m.

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
SPECIAL MEETING OF THE
BOARD OF TRUSTEES AND THE
SUPERINTENDENT SEARCH ADVISORY COMMITTEE
ON JUNE 3, 2006
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli ABSENT:
Mrs. Karen Clancy
Mr. Bill Davidovich
Mr. Eric Shrader
Mrs. Cathy Wright

STAFF: Mrs. Jeannie Bosley, Assistant Superintendent and Member of the
Superintendent Search Advisory Committee

ALSO

PRESENT: Mr. Dick Loveall, Executive Search Consultant, California School Boards
Association

CALL TO ORDER

President Clancy called the meeting to order at 10:00 a.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD
CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Brigid Kirk, 2120 Valerga Drive #2, addressed the Board with concerns regarding special
education staffing.

CONVENE TO CLOSED SESSION

At 10:15 a.m. President Clancy adjourned the Board to Closed Session.

CONVENE TO OPEN SESSION

At 6:30 p.m. President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS - - REPORT ON CLOSED SESSION

President Clancy stated that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 6:31 p.m.

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING OF AUGUST 9, 2006
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli (arrived at 6:04 pm) ABSENT:
Mr. Bill Davidovich
Mrs. Karen Clancy
Mr. Eric Shrader
Mrs. Cathy Wright

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Jeannie Bosley, Assistant Superintendent
Mr. Joe DiGeronimo, Interim Director of Business Services and Operations
Mrs. Marilyn Sanchez, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 6:00 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. President Clancy welcomed Board Members, staff, and audience members to this evening's meeting.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mr. Shrader, seconded by Mrs. Wright, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

4.A. The Board approved the following personnel actions as presented:

1) Certificated Personnel

- (a) Hiring Huong Giang as a 2nd Grade Teacher for Central School at an annual salary of \$53,280 effective August 22, 2006.
- (b) Hiring Matt Powell as a music teacher for the District at an annual salary of \$53,537 effective August 25, 2006.

- (c) Hiring Allison Fields as a 3rd Grade Teacher for Central School at an annual salary of \$58,350.
 - (d) Hiring Carol Gesell-Rossi as a Speech and Language Special for the District at an annual salary of \$72,076.
 - (e) Hiring Erin McWilliams as a 5th Grade Teacher for Central School at an annual salary of \$44,343.
 - (f) Hiring Blanca Torres as a 5th Grade Teacher for Central School at an annual salary of \$54,537.
 - (g) Hiring Monique Burtschell as a 1st Grade Teacher for Sandpiper School at an annual salary of \$46,077.
 - (h) Hiring Bradley Schleder as a Science Teacher for Sandpiper and Central School at an annual salary of \$72,184.
 - (i) Accepting the resignation of Emily Wilson, Art Teacher at Ralston Middle School effective August 1, 2006.
 - (j) Accepting the resignation of Mia Henry, 5th Grade Teacher at Central School effective June 16, 2006.
 - (k) Accepting the resignation of Jennifer Allenson, 6th Grade Teacher at Ralston Middle School effective June 16, 2006.
 - (l) Accepting the resignation of Melissa Ortiz, part-time School Psychologist for the District effective July 20, 2006.
- 2) Classified Personnel
- (a) Accepting the request for retirement and participation in the CalPERS Golden Handshake pending Board approval and verification of participation in the program from the San Mateo County Office of Education and the California Public Employees Retirement System from Linda Burkett, 1.0 FTE Budget and Accounting Supervisor for the District, effective October 2, 2006.
 - (b) Hiring Nellie Hungerford as the Assistant Superintendent of Business Services and Operations for the District at an annual salary of \$132,143 effective August 14, 2006.
- 4.B. The Board approved submission of the application for the Gifted and Talented Education (GATE) Program for the 2006-07 school year as presented.
- 4.C. The Board approved processing Notices of Completion for the following school modernization projects: Nesbit, Fox, Central, and Cipriani Schools.

- 4.D. The Board approved its Conflict of Interest Code, submitting the District's current Conflict of Interest Board Policy #9270, and revise "Exhibit B – Designated Officials and Employees."
- 4.E. The Board approved and accepted the corrections of the final audit for the 2004-2005 fiscal year, a copy of which is enclosed in the Board packet.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda.

President Clancy welcomed Ms. Nellie Hungerford, newly hired Belmont-Redwood Shores School District Assistant Superintendent for Business Services and Operations. Ms. Hungerford said she was very excited to begin her new position in the District.

CSBA DIRECTOR-AT-LARGE

CSBA issued a call for nominations for the Directors-at-Large Asian/Pacific Islander and Hispanic seats.

President Clancy stated that she would like to have Mr. Ben Liao from the Cupertino Union School District nominated for the Asian Pacific Islander seat.

Moved by Mr. Shrader, seconded by Mrs. Wright, the Board nominated Mr. Ben Liao for the CSBA Director-at-Large Asian/Pacific Islander seat.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

RESOLUTION #1

ESTABLISHING TAX RATE FOR SFID BONDS FOR FISCAL YEAR 2006-2007

Resolution #1 wording has been received from the District's bond attorney and the information contained in the resolution has been requested by the County of San Mateo. The resolution establishes the tax rate for the bonds of the Redwood Shores School Facilities Improvement District which are expected to be sold during fiscal year 2006-07.

Staff requested Board approval of Resolution #1.

Moved by Mr. Davidovich, seconded by Mr. Shrader, the Board approved Resolution #1 – Requesting the Board of Supervisors of the County of San Mateo to Establish Tax Rate for the Bonds of the Redwood Shores School Facilities Improvement District Expected to be

Sold During Fiscal Year 2006-07, and Authorizing Necessary Actions in Connection
Therewith.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS FOR ARCHITECTURAL
SERVICES FOR NEW SCHOOL

Mr. DiGeronimo stated that the New Shores School Advisory Committee had reviewed the
proposed document seeking architectural services for the new school. He said the
Committee would like the Board to proceed to authorize seeking responses to the proposal
for architectural services.

Discussion ensued regarding the need for architect services if design/build services were
utilized for the new school.

Moved by Mrs. Benelli, seconded by Mrs. Wright, the Board approved authorization to seek,
not to lock into, Request Proposals for Architectural Services for the new school.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS FOR CONSTRUCTION
MANAGEMENT SERVICES FOR NEW SCHOOL

Mr. DiGeronimo stated that the New Shores School Advisory Committee had reviewed the
proposed document seeking construction management services for the new school.

Moved by Mr. Shrader, seconded by Mr. Davidovich, the Board approved authorization to
seek Request for Proposals for Construction Management Services for the new school.

Roll Call: Ayes: Mr. Bill Davidovich
Mrs. Cathy Wright
Mr. Eric Shrader
Mrs. Jeni Benelli
Mrs. Karen Clancy

2006-2007 BUDGET AMENDMENTS FROM THE STATE BUDGET

Dr. Orta-Camilleri distributed amended copies of the estimated budget changes for the
Boards' information and review.

Mr. Shrader thanked Ms. Linda Burkett, Accounting and Budget Supervisor, who was present at the meeting, and Dr. Orta-Camilleri for their hard work in preparing this information in a very understandable format.

REPORTS FROM BOARD MEMBERS OR STAFF

Dr. Orta-Camilleri expressed appreciation for the support and assistance she had received from staff members and Board members.

RECESS

President Clancy recessed the open session of the meeting at 6:25 p.m. to hold a brief reception for Ms. Nellie Hungerford, the District's new Assistant Superintendent, Business Services and Operations. She stated that following the reception, the Board would adjourn to Closed Session.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 7: 05 p.m. President Clancy adjourned the Board meeting to Closed Session.

RECONVENE TO OPEN SESSION

President Clancy reconvened the Special Board Meeting to Open Session at 10:00 p.m.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Clancy stated that the Board met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 10:05 p.m.