

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
JANUARY 22, 2009
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli
Mrs. Karen Clancy
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 5:32 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 5:33 p.m. President Clancy adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:25 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. No action was taken during Closed Session.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Clancy also stated that public comments would be limited to three (3) minutes per speaker per topic.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mrs. Wright seconded by Mrs. Benelli, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright

Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

7.a. The Board of Trustees approved warrant batches 93 through 112 as presented.

7.b. The Board of Trustees accepted the donations as presented:

Central School

Follett Educational Services has made a cash donation of \$610.72 to purchase discarded books to be used in the classroom.

Nesbit School

Wells Fargo Corporation has made a cash donation of \$1,000 to be used for Outdoor Education Scholarships for fifth grade students.

Ralston Middle School

P.G. & E. Corporation has made a cash donation of \$449.99 to be used for supplies and equipment.

Target Corporation has made a cash donation of \$142.12 to be used for supplies and equipment.

District Office

Karen Haas-Foletta owner of Cipriani After-School Care has made a cash donation of \$4,000 to be used for necessary maintenance repairs at Nesbit School.

7.c. The Board of Trustees approved the following Special Education Contracts as presented.

Contractor	Type-Services	Provider	Start Date	End Date	New Contract
Shantal DeSilva	Speech Therapy	Independent Contractor	1/5/2009	6/12/2009	\$27,948.00
Total New Contracts					\$27,948.00

7.d. The Board of Trustees approved submission of Part II of the Consolidated Application for Categorical Programs to the California Department of Education, as presented.

7.e. The Board of Trustees approved the Williams Uniform Complaints quarterly report for the period ending December 2008 (covers 10-1-08 through 12-21-08).

7.f. The Board of Trustees approved the following personnel actions as presented:

Certificated Personnel

(a) Approving the hiring of Michele Daly 1.0 FTE Temporary 2nd Grade Teacher, at Fox School at an annual salary of \$56,095 (prorated to date of hire) effective January 8, 2009.

Classified Personnel

(a) Approving the hiring of Sean Colt as 1.0 FTE Technology Director at an annual salary of \$105,120 (prorated to start date) effective January 5, 2009.

(b) Approving the hiring of Charles Castleman as .8 FTE Inclusion Para-educator at an hourly rate of \$18.14 effective January 5, 2009.

- (c) Approving the release of Gloria Sanchez as Moderate to Severe SDC Para-Educator at Fox School from probationary status effective 01/12/09.

Leave of Absence:

- (a) Approving an unpaid Leave of Absence for Megan Elkins from January 15, 2009 thru January 23, 2009 (7 days).
 - (b) Approving an unpaid .2 FTE Leave of Absence effective for the remainder of the 2008-2009 school-year for Shelly Menz.
- 7.g. The Board of Trustees approved the student clinical placement agreement with California State University – East Bay for the Counseling and School Psychology Program from December 22, 2008 through December 31, 2011.
- 7.h. The Board of Trustees issued the annual School Accountability Report Cards for Central, Cipriani, Fox, Nesbit and Sandpiper Elementary Schools, and Ralston Middle School as presented.

APPROVAL OF THE MINUTES

Moved by Mr. Stulbarg, seconded by Mrs. Wright, the Board approved the Amended Minutes of the December 11, 2008 Special Board Meeting and the December 12, 2008 Special Board Meeting.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

Dr. Orta-Camilleri stated that the January 13, 2009 Special Board Meeting would be also be amended.

ACCEPTANCE OF TWO AUDIT REPORTS FOR FISCAL YEAR 2007-2008

Mrs. Hungerford introduced Ms. Monica Singhai of Patel and Associates. Ms. Singhai stated that two audit recommendations were to staff regarding fixed assests recording and federal salary certification . Ms. Singhai also stated that overall this was a good audit. Ms. Singhai thanked Mrs. Hungerford and her staff for their assistance.

Mrs. Clancy thanked staff for their assistance to Patel and Associates.

Moved by Mrs. Benelli, seconded by Mr. Matthews, the Board approved and accepted the audit of financial transactions for Belmont-Redwood Shores School District, fiscal year 2007-2008 and the audit report of financial transactions for the 2005 General Obligation, Series A Bond Fund for fiscal year 2007-2008, as attached.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

REPORT ON STATE OF CALIFORNIA BUDGET

Mrs. Hungerford shared an overview of the Governor's 2009-2010 Budget:

- Roll back Prop 98 guarantees for 2008-2009 to reflect the reduction in anticipated State revenues. Mid-year, Districts are unable to reduce expenditures in 2008-09 to reflect the loss of revenue due to contractual obligations to bargaining groups. Revenue Limit will be adjusted downward 4.57%.
- In 2009-10, Revenue Limit will be adjusted downward 2.52%, a second year reduction.
- COLA's for both years will be reduced to zero for all State programs, including Special Education.
- Mandated program payments will continue to be deferred. Thirty-eight of forty mandates will be suspended in 2009-10 resulting in non-reimbursement. However, the services may still be required.
- In 2008-09 and 2009-10 the Governor is suggesting significant budget flexibility with categorical programs. Categorical money could be used to support the unrestricted General Fund.
- The required Deferred Maintenance match may be eliminated, while the State continues to provide its share.
- The required contribution to Routine Repair and Maintenance may be reduced from 3% to 1%.
- Money for capital projects for school construction will continue to be frozen until further notice. Funds are being used to address State cash flow issues.
- Lottery funds will be reduced to \$121 per ADA.

If the District is required to "Share the Pain," the District may lose up to \$700,000 in 2008-09 and up to an additional \$500,000 in 2009-10. This loss will only add to the dire budget situation we are already facing due to local issues such as loss of property tax, \$132,000 for Genentech settlement, loss of Lehman Brother investment, \$1.72 million, and increasing unfunded mandates, \$400,000. Staff will continue to bring regular updates to the Board of Trustees on both the State and District budget changes.

BOARD DISCUSSION REGARDING BUDGET PRIORITIES (UPDATED 1-20-09)

Dr. Orta-Camilleri reviewed the updated Board Budget Reduction Priorities list. The Board discussed the need to make necessary reductions in order to meet the District's budget shortfall. The Board directed staff to prepare a list of recommended reductions needed using the current list of budget priorities and to revisit the list developed last year in order to meet the \$750,000 budget cuts needed over the next three years. The Board will review and take action regarding budget cuts at the February 5, 2009 Board Meeting. Staff will also prepare a list of budget cuts needed to address the State's budget shortfall of \$735,000 and \$400,000.

1. Clarissa Naftzger, 1610 Fairway, Belmont, stated that the community needs more information on the current budget situation.
2. Patty Branscum, 1519 Ralston Ave, Belmont, provided a handout to the Board of Trustees on library usage by students.
3. Peggy change, 2007 B Notre Dame Ave, Belmont, commented on the budget priority list.
4. Alan Sarver, 1412 El Verano Way, Belmont, stated concerns regarding the budget and cuts to programs.

5. Suzette Gulsen, 3029 Seabrook Ct., Redwood City, stated concerns about the budget and the new shores school.

Mrs. Hungerford reviewed additional ideas submitted for reduction as of 1-22-09.

NEW SHORES SCHOOL UPDATE

Mrs. Hungerford stated that Mr. Max Keech has done a great job in assisting the District in moving forward with the new school.

Mrs. Hungerford stated that the delays were incurred due to DSA requirement changes.

Dr. Orta-Camilleri thanked Mrs. Hungerford and the New Shores School Advisory Committee for their efforts.

Mrs. Clancy directed staff to provide recommendations to transition the NSSAC to become a Superintendents Committee and assist Mrs. Hungerford with the selection of furniture, landscape.

Mrs. Hungerford will bring the Lease-Lease Back agreement for Blach Construction and Meehleis Modular Buildings at the February 5, 2009 Board Meeting.

Mrs. Clancy thanked the New Shores School Advisory Committee for their efforts.

1. Larry Pon, 813 Southport Dr. Redwood City, gave an update on the fund raising committee for the new shore school foundation.

NEW SCHOOL OPENING FOR 2010-2011

Mrs. Hungerford recommended the Board of Trustees establish the opening date of the new shore school be 2010.

Moved by Mrs. Benelli, seconded by Mr. Stulbarg, the Board formally approved the opening of the new school in Redwood Shores to be August 2010.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

ENROLLMENT UPDATE

Ms. Weaver stated that projected enrollment for 2009-2010 continues to increase and the need for five to six additional classrooms is potentially required.

Ms. Weaver thanked Mrs. Boatwright for her assistance in the preparation of the enrollment reports.

1. Suzette Gulsen, 3029 Seabrook Ct, Redwood City, stated concerns that the enrollment report did not include first time students.

DISCUSSION ON ATTENDANCE BOUNDARIES

Dr. Orta-Camilleri state that the Boundary Sub Committee met to address the boundary issues related to new school, capacity and the Gossamer area.

Dr. Orta-Camilleri shared maps with the Board and audience of the boundary areas.

Mr. Crisman will coordinate with members of the Homeowners Associations to create a street index for the new shores school area.

Mrs. Benelli stated that the community would like the integrity of their neighborhood communities not be divided up as students transition to the new shores school.

1. Jennifer Maurry, 1053 Rockport Ave, Redwood City, stated concerns regarding Sandpiper School boundaries.
2. Tonya Konrad, 2005 Gossamer Ave, Redwood City, stated concerns regarding Sandpiper School boundaries.
3. Karen Vano, 1049 Rockport Ave, Redwood City, stated concerns regarding the boundaries between Sandpiper and the new shores school.
4. Ronald Yong, 1045 Rockport Ave, Redwood City, stated concerns regarding the boundary lines.

Mrs. Clancy thanked Mrs. Benelli and the parents of the of the redwood shores community for their efforts.

TRANSITION PLAN UPDATE

Ms. Weaver stated that due to unprecedented growth of incoming kindergarten students, AM/PM sessions were discussed with Principals and teachers. Mrs. Weaver reviewed the three scenarios that were discussed at the December 11, 2008 Board Meeting. Each scenario meets the required 200 minutes of instruction per Education Code.

Mr. Matthews requested that the daycare providers be notified of the AM/PM Kindergarten decisions.

Dr. Orta-Camilleri stated that all daycare providers have been notified of the possibility of AM/PM Kindergarten and plans on meeting with each provider to continue discussions.

The Board thanked Ms. Weaver and the teachers for their efforts.

Ms. Weaver stated that once the street index has been established, it will assist in determining the transition plan between Nesbit, Sandpiper and the new shores school.

Ms. Weaver stated that if AM/PM kindergarten is required for the 2009-2010 school year, the date of registration will be the determining factor in choice of AM or PM kindergarten class.

1. Clarissa Naftger, 1610 Fairway, Belmont, stated concerns about the transition plan and after school care.

FACILITIES NAMING POLICY

Mrs. Hungerford stated that Board Policy 7310 states that a citizens advisory committee is appointed by the Board to review the name suggestions. Mrs. Hungerford recommended that the New Shores School Advisory Committee be appointed to fulfill this role, the Board concurred.

DAY CARE PROVIDERS EVALUATION RESULTS

Ms. Weaver reviewed the survey results. The Board discussed ways to increase the number of responses.

Ms. Weaver and Dr. Orta-Camilleri will streamline the evaluation process.

REPORTS FROM BOARD MEMBERS OR STAFF

Joe Simitian will be discussing the budget on 1/24/09 at the Palo Alto Unified School District.

FUTURE ITEMS

Dr. Orta-Camilleri will bring to a future meeting Budget Priorities, Sunshine Reopeners

Mrs. Hungerford will bring the Lease-Lease Back agreement for Blach & Meihleis at the February 5th Board Meeting.

Seismic Study and Seismic Evaluations is postponed to a future Board Meeting.

Mrs. Ribotta will send a copy of the Grand Jury Report to the Board. Any updates will be forward to all Board members.

CONVENE TO CLOSED SESSION

President Clancy convened the meeting to Closed Session at 10:59 p.m.

RECONVENE TO OPEN SESSION

At 11:01 p.m., President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Clancy stated that the Board met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 11:02 p.m.