

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
MAY 21, 2009
MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli
Mrs. Karen Clancy
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 6:01 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:02 p.m. President Clancy adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:22 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. The Board approved the appointment of Mrs. Donna Simms as the Assistant Principal and Mr. Matt Pavao as the Dean of Students for Ralston Middle School.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Clancy also stated that public comments would be limited to three (3) minutes per speaker per topic.

1. Lee Fernandez, 595 Marlin Ct. Redwood City, stated concerns about the new shores school.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mr. Matthews, seconded by Mrs. Benelli, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

- 7.a. The Board of Trustees approved the following personnel actions as presented:
 1) **Certificated Personnel**
 (a) Hiring Linda Young as 1.0 FTE SDC Teacher at Ralston Middle School for an annual salary rate of \$61,962 effective August 21, 2009.
 (b) Hiring Janet Mastalir as a .40 FTE Temporary Science Specialist at Central Elementary School for an annual salary of \$29,878 effective August 21, 2009
 (c) Hiring Ryan Haven as the Summer School Principal at a rate of \$6,000 effective May 11, 2009.
 (d) Accepting the resignation of Randall Walker as a 1.0 FTE Learning Center Teacher at Fox School effective June 12, 2009.

7.b. The Board of Trustees approved the following:

ID #	Age	Disab	Type-Services	Provider	Start Date	End Date	New Contract
220560	14	Aut	NSP	EBC School	4/29/2009	6/30/2009	\$13,233.34
Contractor			Type-Services	Provider	Start Date	End Date	New Contract
Shirley Guich			Psychologist	Private Contractor	5/1/2009	6/12/2009	\$5,000
Total New Contracts							\$18,233.34

- 7.c. The Board approved Resolution 28 honoring Daniel Chin.
 7.d. The Board of Trustees approved Resolution #27 for budgetary increases and transfer at year end.
 7.e. The Board of Trustees approved the students to be promoted from Ralston Middle School as presented.
 7.f. The Board of Trustees approved the Request for Proposal (RFP) for School –Age Day Care Services.

APPROVAL OF THE MINUTES

Moved by Mrs. Benelli, seconded by Mr. Stulbarg, the Board approved the Minutes of the Regular Board Meeting held on May 7, 2009.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

NEW SCHOOL UPDATE-DUAL PLUMBING

Mrs. Hungerford introduced Mr. Mitch Rhodes of Blach Construction. Mrs. Hungerford recommended that the Board move forward with the installation of dual plumbing for the new shores school. Mr. Rhodes reviewed his handout of the revised budget for the new shores school.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved the installation of dual plumbing in the new shores school at cost not to exceed \$62,000.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

APPROVAL OF THE BUY OUT LEASE AGREEMENT WITH PREMYSIS

Dr. Orta-Camilleri introduced Mr. Sean Colt, Director of Technology. Mr. Colt provided updated equipment purchase and installation agreement handouts. Mr. Colt recommended that the support portion of the contract be purchased annually if the Board chose to approve the purchase of equipment versus lease-purchase option with Premysis.

Moved by Mr. Stulbarg, seconded by Mrs. Benelli, the Board approved the purchase for the District wide phone system from Premysis, without managed services, taking the funds from Fund 25, with maintenance to be paid separately on an annual basis for years 2-5, with the purchase price not to exceed \$123,448.00. Purchase of telephone equipment for the seventh school in the amount of \$17,387.00 will be paid from Bond Funds.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

ADOPTION OF BP #6154, HOMEWORK/MAKEUP WORK 2ND READING

President Clancy requested a motion to read by number and title only. So moved by, Mrs. Wright, seconded by Mrs. Benelli.

Clerk of the Board, Mr. Stulbarg, read by number and title:

BP (Board Policy) #6154 Homework/Make Up Work

Mrs. Weaver stated that there were no revisions from the first reading at the May 7th Board meeting.

Moved by Mrs. Wright, seconded by Mrs. Benelli, the Board adopted Board Policy #6154 Homework/Make Up Work and delete the policy from April 2005.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

NEW SHORES SCHOOL UPDATE

Mrs. Hungerford stated that the Oversight Committee provided an educational seminar on the rules and regulations regarding Citizens Oversight Committees. It was determined that the District is not compliant in the area of Performance Audit. Mrs. Hungerford contacted District's auditors, Patel and Associates, they will perform a Performance Audit for 2007-08, 2008-09 and 2009-10 at a cost of \$5,500 per year. The Board requested Mrs. Hungerford bring this back to the June 4, 2009 Board Meeting.

Mrs. Hungerford also stated in reviewing the By Laws for the Citizens Oversight Committee, second term for memberships must be reviewed and renewed by the Board. Also, an additional seat was inadvertently added to the roster in February 2009. Mrs. Hungerford stated that on June 4th, the Board will have the opportunity to review memberships, terms and committee size.

The Measure C Oversight Committee positions will be posted for community awareness and instructions will be provided on how to apply for open positions.

Mrs. Hungerford stated that the District is responsible for approximately \$180,000 of the technical wiring for the new school (ie routers, servers, pc's for Principal, Administrative Assistant). Mrs. Hungerford has requested Sean Colt to prioritize this list.

Mrs. Hungerford shared several color palates for the exterior of the new shores school. The Board stated that they would like to hear the recommendation of the NSSAC and then the Board will make the final decision at the June 18th meeting.

Mrs. Hungerford stated that June 18, 2009 is the new scheduled date for the ground breaking ceremony for the new shores school.

The NSSAC will be having a meeting/potluck on June 11th at the Redwood Shores Library.

GRANTS PROGRAM UPDATE

Ms. Weaver provided an update on the grants awarded to the District:

1. Tobacco-Use Prevention Education Program (TUPE) - Mr. Chris Saldivar is the principal writer of this \$75,881.00 grant. The core program consists of six classroom sessions for grades four through eight. The program uses a variety of educational methods including large group discussions, peer-led group activities, cooperative learning projects, videotapes, and role-plays.
2. Oracle Community Impact Grant – Mrs. Ellen Wright, Dr. Emerita Orta-Camilleri and Ms. Penny Weaver are the principal writers of this \$50,000.00 grant. SuccessMaker was selected by the District because of its success with all subgroups of students—economically disadvantaged, students with disabilities, special education, English Language learners, and gifted students.
3. Silicon Valley Community Foundation – “Math Power”- Ms. Tracy Sola is the principal writer of this \$25, 160.00 grant. The Summer Math Intervention Project is designed to increase

student achievement in mathematics in 6th through 8th grades, preparing students to succeed in Algebra 1.

Ms. Weaver stated that currently the District is working on the Ralston Academy of Mandarin Studies (RAMS) with Mrs. Ellen Wright, Ms. Jennifer Kollmann, Mrs. Donna Simms and Ms. Weaver as principal writers with assistance from Mrs. Andrea Jenoff and Ms. Mindy Chiang from Carlmont High School.

Dr. Orta-Camilleri thanked Ms. Weaver and Mrs. Hungerford for their efforts with the grant writing.

PUBLIC HEARING – SCHOOL DISTRICT FLEXIBILITY TRANSFER PROPOSAL

Mrs. Clancy opened the public hearing at 9:08 p.m. No one wished to speak.

Mrs. Clancy closed the public hearing at 9:09 p.m.

SCHOOL DISTRICT FLEXIBILITY TRANSFER PROPOSAL

Mrs. Hungerford stated that the State of California provides flexibility in the use of select categorical programs to aid the Districts in its ability to respond to the current financial crisis.

Moved by Mr. Stulbarg, seconded by Mrs. Benelli, the Board approved the School District Flexibility Transfer Proposal for 2008-09 as presented.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

SECOND DRAFT OF THE 2009-10 PRELIMINARY BUDGET

Mrs. Hungerford shared the 2nd draft of the budget. A public hearing will be held at the June 18, 2009 Board Meeting and presented to the Board of Trustees for approval.

OPEN ENROLLMENT DISCUSSION

Ms. Weaver stated that she has had several inquiries from families that are currently at Nesbit but in the new shores school boundary area wanting to apply for an intradistrict transfer to Sandpiper Elementary. Currently, Sandpiper is not an open enrollment school. After discussion, the Board stated that Sandpiper Elementary will keep its current status of not being an open enrollment school.

RALSTON MIDDLE SCHOOL STUDENT GOVERNMENT CLAIM

Mrs. Hungerford stated that this student's claim was reviewed by San Mateo County Insurance Group (SMCSIG) regarding this claim and was advised to reject the claim.

Moved by Mr. Matthews, seconded by Mr. Stulbarg, the Board rejected the claim as received against the Belmont-Redwood Shores School District and notify the claimant in accordance with Board of Education Policy 3320 and California Government Code 910,54956.9.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg

Mrs. Karen Clancy

REPORTS FROM BOARD MEMBERS OR STAFF

Mrs. Benelli attended Cipriani's Open House.

Mrs. Wright, Mrs. Hungerford and Ms. Weaver attended Central's Open House.

Mrs. Benelli & Dr. Orta-Camilleri attended the Cool Earth Awards hosted by Redwood City.

Mr. Stulbarg shared that the All Pro Dad end of the year BBQ will be held at 6:00pm on June 2nd at Sandpiper.

Mrs. Wright stated that the Employee Gift presentation was received very well by staff.

Mrs. Wright attended the Ralston Track meet today and stated that our students are amazing.

Mrs. Clancy attended the CSBA Delegate Assembly in Sacramento.

Mr. Matthews went to Fox to distribute gifts to the employees and was assisted by Katie Snider who was "Principal for the Day".

Mrs. Clancy went to Cipriani to distribute employee gifts and Nicholas Dal Porto was "Principal for the Day".

Mrs. Clancy and Ms. Weaver distributed gifts at Ralston.

Ms. Benelli provided an update from the last 2+2 meeting with Belmont. The gopher abatement for our fields is going well. There will be a joint meeting on September 29th at 6:30pm.

FUTURE BOARD ITEMS

Mrs. Clancy requested Ms. Weaver bring to a future meeting (August/September) a summary of the Everyday Math Program and how it coordinates with the other math grants.

Mrs. Wright requested an update on how the minimum day at Ralston Middle School has impacted teachers/students.

CONVENE TO CLOSED SESSION

President Clancy convened the meeting to Closed Session at 9:58 p.m.

RECONVENE TO OPEN SESSION

At 9:59 pm., President Clancy reconvened the meeting to Open Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Clancy stated that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 11:25 p.m.