

BELMONT-REDWOOD SHORES SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING OF  
APRIL 2, 2009  
MINUTES

BOARD  
MEMBERS

PRESENT: Mrs. Jeni Benelli  
Mrs. Karen Clancy  
Mr. Brian Matthews  
Mr. Andrew Stulbarg  
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent  
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations  
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel  
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING  
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Clancy adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:13 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. During Closed Session the Board approved an Intradistrict Transfer for 1 student.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Mrs. Wright requested Item c. Personnel be pulled from the Consent Agenda.

Moved by Mrs. Benelli, seconded by Mr. Stulbarg, the Board approved the Agenda and Consent Agenda as amended.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

7.a. The Board of Trustees approved warrants batches 140-146 as presented.

7.b. The Board of Trustees accepted the following donations as presented:

Central School

- Washington Mutual part of the Wa Moola for School’s Program has made a cash donation of \$63.30 to be used for instructional supplies.
- Monica Lynn Blos part of the Wellsfargo Community Support Campaign has made a cash donation of \$269.22 to be used for instructional supplies.
- Julia Henderson part of the Wellsfargo Community Support Campaign has made a cash donation of \$107.71 to be used for instructional supplies.
- Maureen Hom Wong part of the Wellsfargo Community Support Campaign has made a cash donation of \$35.00 to be used for instructional supplies.

Cipriani School

- Picateers, Inc. has made a cash donation of \$3,286.06 to be used for instructional supplies.
- The Craft/Forster Family has made a cash donation of \$320.00 to be used for Writer’s Workshop Professional Library for Teachers.
- Hugli-Jones family has donated a tricycle estimated value of \$125.00 to be used for the kindergarten class.
- Barbara Tallent has donated a book called “Mechanically Inclined, Building Grammar, Usage and Style Writer’s Workshop” estimated value \$18.43 to be used for professional development.
- Morimoto family has made a cash donation of \$400.00 to be used for general and special education programs.
- Gowen-Rugani family has donated a book called “Notification Matters – Reading, Writing & Research in Grades 3 – 8” estimated value \$25.00 to be used for professional development.
- Rowland family has donated a book called “Reading with Meaning–Teaching Comprehension in the Primary Grades” estimated value \$25.00 to be used for professional development.

Ralston School

Mark Underwood of Humboldt Tobacco has donated 59 cigar boxes estimated value \$379.75 to be used for special art projects and storage.

District Office

PTA Council has made a cash donation of \$300.00 to be used for a purchase of a new recording device for the Board Secretary.

7.d. The Board of Trustees approved the Williams Uniform Complaints quarterly report for the period ending March 2009 (covers 1-1-09 – 3/31/09).

7.e. The Board of Trustees approved the Special Education Contracts as presented:

ID #	Age	Disab	Type-Services	Provider	Start Date	End Date	New Contract
274311	5	Aut	NPS	Wings	3/18/209	6/17/2009	\$20,804.00
<b>Total New Contracts</b>							<b>\$20,804.00</b>

7.f. The Board of Trustees approved Resolution #22, which proclaims May 13, 2009 as Day of the Teacher.

7.g. The Board of Trustees approved Resolution # 23, which proclaims May 20, 2009 as Day of the Classified Employee.

7.h. The Board of Trustees approved the renewal addendum to the contract with Camp Galileo for use of facilities at Cipriani School in the 2009-2010 school year.

7.i. The Board of Trustees authorized staff, upon DSA approval of Increment #2 and 3 Design Plans, to execute the finalized Lease-Lease-Back Agreements between the District and Meehleis Modular Designs, Inc. in order to avoid lengthy delays for the start of the new school construction.

7.j. The Board of Trustees approved a contract for services, payable from the Fund 21 Building Fund, not to exceed \$60,700, with Smith-Emery for the testing lab to perform all required code related on site testing and inspection of the New Shores School site.

7.k. The Board of Trustees approved a contract for services, payable from the Fund 21 Building Fund, not to exceed \$36,400, with Acrell Inspection Services, Ltd. for all required DSA "in plant" inspections required for the New Shores School project.

7.l. The Board of Trustees approved a contract for services, payable from the Fund 21 Building Fund, not to exceed \$112,200, with Construction Inspection Services, Inc, for all required DSA on site inspections for the New Shores School project.

7.m. The Board of Trustee approved the March 9, 2009 Tentative Agreement with BRSFA for Article 16 – Peer Assistance and Review (PAR).

7.n. The Board of Trustees approved the Ratification of Amendment to Agreement for the Purchase and Sale of Real Estate.

Item 7.c. Personnel

Classified Personnel

- (a) Accepting the resignation of Nellie Hungerford, Assistant Superintendent of Business Services and Operations for the District effective August 14, 2009.

Moved by Mrs. Wright, seconded by Mr. Matthews, the Board accepted the resignation of Nellie Hungerford, Assistant Superintendent of Business Services and Operations for the District effective August 14, 2009

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

Mrs. Clancy thanked Mrs. Hungerford for all of her hard work and efforts.

Leave of Absence:

- (a) Approving an unpaid full-time Leave of Absence for Randall Walker, teacher at Fox School, for the 2009-2010 school year only.

Moved by Mrs. Wright, seconded by Mrs. Benelli, the Board denied an unpaid full-time Leave of Absence for Randall Walker, teacher at Fox School, for the 2009-2010 school year only.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Clancy also stated that public comments would be limited to three (3) minutes per speaker per topic. No one wished to address the Board.

APPROVAL OF THE MINUTES

Moved by Mrs. Benelli, seconded by Mr. Matthews, the Board approved the Minutes of the Regular Board Meeting held on March 19, 2009.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

RMS SCIENCE, MATH AND TECHNOLOGY FAIR WINNERS

Principal Jennifer Kollmann introduced the students who shared a brief introduction of their project. The Students were presented with a certificate of achievement for this outstanding accomplishment by President Clancy.

Stephanie Wald, Ralston Middle School Science Teacher and Science Department Chairperson facilitated the student entries into the San Mateo County Science, Math, and Technology Fair. Student participation was excellent and resulted in the recognition of the following students for placing:

- Seventh Grade 1st Place Biological Science - Matthew Moropoulos with “Electrifying Soil”
- Seventh Grade 3rd Place Material Science - Nick Adams with “Solar Panel Efficiency”
- Eighth Grade 1<sup>st</sup> Place Materials - Justin Lee for “ Water, Lawn, and Asphalt–How Ground Materials Transfer Solar Heat”
- Eighth Grade 2nd Place Behavioral/Social/Health - Lindsay Emrick for “Organic vs. Non-Organic”
- Eighth Grade 3<sup>rd</sup> Place Environmental Science -Mindy Yang for “Which Fruit Absorbs the Most Pesticides?”

And these were the winners of the (Kelly McGrew/Stephanie Wald) “Ralston” Science Fair:

- Sixth Grade 2<sup>nd</sup> Place goes to Matthew Allen’s “The Best Paper Airplane”
- Sixth Grade 1<sup>st</sup> Place - Jonathan Chong with “Can All Sour Cooking Liquids Curdle Milk?”
- Seventh Grade 2<sup>nd</sup> Place - Nick Adams with “Solar Panel Efficiency”
- Seventh Grade 1<sup>st</sup> Place - Matthew Moropoulos with “Electrifying Soil”
- Eighth Grade 3<sup>rd</sup> Place - Lindsay Emrick for “Organic vs. Non-Organic”
- Eighth Grade 2<sup>nd</sup> Place Awards - Jackie Li’s “Which Bridge?” & Mindy Yang’s “Which Fruit Absorbs the Most Pesticides?”

President Clancy thanked the students and their parents for coming and sharing their accomplishments.

### NEW SHORES UPDATE

Mrs. Hungerford shared the following updates:

- Mr. Keech has reduced the purchase price of the land to \$8,000,000 which releases an estimated \$700,000 for other project needs. The final transaction to transfer the land title to the District was finalized on March 26, 2009.
- The site work start date is being delayed from March 30 to April 13 due to the delay in transfer of the title. This will not affect the date the modular work will begin in late April or the estimated completion date of mid-December.
- The transfer of property to the Belmont-Redwood Shores School District occurred on March 26, 2009.
- The Design/DSA Review Changes for Increment Site 1 Plans required an increase in project costs of \$60,000. This was for the modification of drawings for the addition of concrete work. Eventually this charge will be charged against the Design/Scope Contingency balance of \$132,478. It is a conservative approach to leave this contingency in place until after the Increment 2 & 3 Plans are approved.
  - SKW, Blach and RWC continue to work out authority issues with the City. Tim Fox, County Counsel, prepared a letter on our behalf outlining the legal role the City can play in review of the project. It has been reaffirmed the City can only “make recommendations” about on site work but does have control over the review of off-site work, especially drainage, sewage etc. The City cannot require us to have permits or charge use design review fees or bonds for on site work. The official letter of review from Redwood City was received on March 25. Several jurisdiction issues remain regarding on site plans. Until these issues are resolved, the project cannot move forward.
- In working with our Director of Technology and the Technology Engineer working for SKW, it has been determined that the wiring for the new school is not included in the Meehleis agreement. The material and labor rough estimate for the project is \$250,000.
- Ground breaking planning will begin soon.

Mrs. Hungerford introduced Mr. Mitch Rhodes of Blach Construction. Mr. Rhodes shared a handout of the current budget for the new shores school. Mr. Rhodes stated that if the District was considering adding a fourth kindergarten classroom to the project, to do so now would be most cost effective.

Dr. Orta-Camilleri, Mrs. Hungerford and members of SKW and Blach, will be meeting with the City of Redwood City on April 10, 2009 to discuss pertinent issues such as dual plumbing and recycled water usage.

Dr. Orta-Camilleri thanked Mr. Rhodes and Mrs. Hungerford for their efforts.

APPROVAL OF FOURTH KINDERGARTEN CLASSROOM – NEW SCHOOL

Mrs. Hungerford stated that due to enrollment growth staff is recommending that a fourth kindergarten classroom be built at the start of the new school build. If not used as a kindergarten classroom, the room could also be used to meet other sites need or temporarily used as a daycare until the unfunded daycare facility can be built.

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board authorized the inclusion of a fourth kindergarten classroom in the current New Shores School building project as per the original project design at a cost not to exceed \$350,000.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

President Clancy thanked Mr. Rhodes for his efforts.

APPROVAL OF BOUNDARIES FOR THE NEW SCHOOL AND SANDPIPER

Dr. Orta-Camilleri stated that tonight's recommendation is the culmination of the efforts of the Boundary Committee members: Mr. Andy Stulbarg, Mrs. Jeni Benelli, Mr. Doug Crisman, Mrs. Jennifer Maury and Ms. Penny Weaver. Recommendation # 3 Sibling Preference will be discussed by the Superintendent's Transition Committee.

Moved by Mr. Stulbarg, seconded by Mrs. Benelli, the Board approved the boundaries for the New School by having students in Areas 61 – 78 go to the New School. Area 79 students will also be at the new school with the exception of Gossamer Hollow students. Areas 80-98 will attend Sandpiper.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

FACILITY FEE RATE PROPOSAL

Mrs. Hungerford introduced Mr. Joe DiGeronimo. Mr. Di Geronimo reviewed the comparison chart totaling 15 districts. This proposal puts the District in a more competitive rate schedule.

Moved by Mrs. Benelli, seconded by Mr. Stulbarg, the Board approved and adopted the proposed facility fee rate revisions as outlined on the attached Facility Fee Rate Schedule.

Roll Call: Ayes: Mr. Brian Matthews  
Mrs. Cathy Wright  
Mrs. Jeni Benelli  
Mr. Andrew Stulbarg  
Mrs. Karen Clancy

President Clancy thanked Mr. DiGeronimo for his efforts.

#### FIRST DRAFT OF THE 2009-2010 PRELIMINARY BUDGET

Mrs. Hungerford stated that this first draft represents the Second Interim Budget from 2008-2009 and rolling it forward with any exceptions. Listed are the exceptions for the District's first draft:

- Staff costs are assumed to increase by "step and column".
- Enrollment growth resulted in the need for the addition of 7 new teacher positions: 4 Kindergarten, 1 Second grade and 1 Middle School; 1 Special Education.
- Health Benefit premiums increased 14%
- Local programs removed from draft budget
- Sewer charges increased by \$35,000 for proposed sewer treatment facility fee
- Reduction in Classified staff: Library Media Specialists (4.125 FTE), Categorical Program Aides (3.0315 FTE), and Technology Assistant - Ralston (.875 FTE)
- Reduction in Certificated staff: Middle School Dean (0.5 FTE), Counselor (1.0 FTE), Elementary Music Teacher (1.0 FTE), Writing Coach (0.8 FTE).
- Additional reductions in summer cleaning program, elimination of Crossing Guards, Noon Duty adjusted to formula, and New School opening delayed to 2010-2011.
- All carryover funds/expenditures have been removed from the budget.

Revenues are budgeted as follows:

- State categorical programs -4.4%
- Federal funding same as 08-09
- Decrease Property Tax to 4% (Second Interim is 5.1%)
- Increase in Lease/Rental 2.7%
- School Force donation increased to \$499,500

The Second Draft of the budget will be presented and a Public Hearing will be held at the May 21, 2009 Board meeting.

Dr. Orta-Camilleri thanked Mrs. Hungerford and Ms. Weaver for their efforts.

#### SCHOOL FORCE DONATION UPDATE AND LIBRARY SERVICES FOR 2009-10

Dr. Orta-Camilleri provided an update on School Force donations currently totaling approximately \$499,500. Dr. Orta-Camilleri reviewed the list of priorities (Principals & School Force) and costs.

Dr. Orta-Camilleri stated that the District has been working closely with the California School Employees Association to identify alternative options consistent with our collective bargaining agreement obligations to retain library services. Based upon our productive negotiations to date, together with the support of our parent community, we are optimistic that we will be able to negotiate changes to library staffing that will allow us to keep our school libraries open during the 2009-2010

school year. Changes in employee work year and/or hours of service will need to be considered in order to work within the funding that have been set aside for this program.

President Clancy requested Dr. Orta-Camilleri bring an updated Principals priority list to the May 21<sup>st</sup> Board meeting.

Dr. Orta-Camilleri assured the Board that the District has a process on how information is distributed.

#### SCHOOL VISITS BY BOARD MEMBERS

Dr. Orta-Camilleri stated that Board members should inform Diane Ribotta of when they will be attending a school site or function so that we stay Brown Act Compliant.

Ms. Weaver stated the Board members will be contacted to assist in the distribution of gifts for staff appreciation days.

Dr. Orta-Camilleri thanked the Board Members for making the time to assist in the distribution of the gifts to staff.

#### REPORTS FROM BOARD MEMBERS OR STAFF

Ms. Weaver stated that due to the efforts of Ellen Wright, Tracy Sola and herself, the District was awarded a \$25,160 grant from the Silicon Valley Community Foundation for the Summer Math Intervention Program.

Ms. Weaver stated that the Kindergarten Survey & letter was sent to the administrators for review and input.

Ms. Weaver stated that the District currently has 402 completed kindergarten registrations and 21 1<sup>st</sup> grade registrations.

KENT Awards are on May 11<sup>th</sup>. Chairperson Carrie Dubois is in need of volunteers

#### FUTURE ITEMS

Ms. Weaver will bring the Ralston Middle School Math Contest Results to the May 7<sup>th</sup> meeting.

#### CONVENE TO CLOSED SESSION

President Clancy convened the meeting to Closed Session at 9:10 p.m.

#### RECONVENE TO OPEN SESSION

At 10:59 p.m., President Clancy reconvened the meeting to Open Session.

#### ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Clancy stated that the Board had met in Closed Session and no action was taken.

#### ADJOURNMENT

The meeting was adjourned at 11:00 p.m.