

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
DECEMBER 10, 2009
MINUTES

BOARD

MEMBERS

PRESENT: Mrs. Jeni Benelli
Mrs. Karen Clancy
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

Vice President Wright called the meeting to order at 5:30 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 5:31 p.m. Vice President Wright adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:09 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. During Closed Session, the Board accepted one 8th grade Interdistrict Transfer.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Clancy also stated that public comments would be limited to three (3) minutes per speaker per topic.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

A motion was made to move the Approval of the Consent Agenda upon the return from the break. Moved by Mr. Stulbarg, seconded by Mrs. Benelli, the Board approved moving the Agenda as proposed.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright

Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

APPROVAL OF THE MINUTES

Moved by Mr. Matthews, seconded by Mr. Stulbarg, the Board approved the Minutes of the Regular Board Meeting held on November 19, 2009.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

RESOLUTION #13 APPRECIATION FOR KAREN CLANCY

Dr. Orta-Camilleri thanked Mrs. Clancy for her 14 years of dedication to the Belmont-Redwood Shores School District.

Mrs. Wright read aloud letters from former Board Member, Mr. John Violet, and former Superintendent, Mr. John McIntosh, honoring Mrs. Clancy for her years of dedication and service.

SPEAKERS

1. Rebecca Bianchi, 1344 Academy Ct., Belmont, thanked Mrs. Clancy & Mrs. Benelli for their dedication and service to our District.
2. Keiko Smith, 1701 Francis Ct., Belmont, thanked Mrs. Clancy & Mrs. Benelli for their dedication and service to our District.
3. Catherine Bonnar, 2124 Lyon, Belmont, thanked Mrs. Clancy & Mrs. Benelli for their dedication and service to our District.
4. Anne Campbell, south on the peninsula, thanked Mrs. Clancy for her dedication and service to our District.
5. Kristin Mack, 812 Covington Rd, Belmont, thanked Mrs. Clancy & Mrs. Benelli for their dedication and service to our District.
6. Sally Stewart, Portola Valley, thanked Mrs. Clancy for her dedication and service to our District.
7. Julie Oeser, 2413 Casa Bona, Belmont, thanked Mrs. Clancy & Mrs. Benelli for their dedication and service to our District.

Moved by Mr. Matthews, seconded by Mr. Stulbarg, the Board approved Resolution #13 - Appreciation for Karen Clancy.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

DEPARTURE AND SWEARING IN OF BOARD MEMBERS

Dr. Orta-Camilleri presented Mrs. Clancy and Mrs. Benelli with gifts for their dedication and service to our District. Mr. Michael Parker and Mr. Robert Tashjian were sworn in by Dr. Orta-Camilleri.

BREAK

Celebration for new and departing Board Members. The new Board Members took their positions.

ANNUAL ORGANIZATION OF THE BOARD

Vice President Wright asked if there were any nominations for officers of the Board of Trustees.

Moved by Mr. Matthews, seconded by Mr. Stulbarg, Mrs. Wright was nominated for the position of President of the Board of Trustees.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

Moved by Mrs. Wright, seconded by Mr. Matthews, Mr. Stulbarg was nominated for the position of Vice President of the Board of Trustees.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

Moved by Mr. Stulbarg, seconded by Mr. Tashjian, Mr. Matthews was nominated for the position of Clerk of the Board of Trustees.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

Moved by Mr. Stulbarg, seconded by Mrs. Wright, Mr. Matthews was nominated to become the Governing Board Representative to the San Mateo County Committee on School District Organization.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

Appointments to the following committees were made:

- | | |
|--|----------------------------------|
| * Budget Advisory Committee | Michael Parker & Robert Tashjian |
| * New Shores School Advisory Committee | Rotates |
| * Curriculum Council | Brian Matthews |
| Language Arts Committee | Michael Parker |
| SMCSBA Nominating Committee | Robert Tashjian |
| School-Force Liaison | Brian Matthews |

Technology Committee	Andrew Stulbarg
Special Education Task Force	Cathy Wright & Brian Matthews
Boundary Committee	Tabled
Belmont 2 x 2 Members	Cathy Wright & Brian Matthews
Redwood City 2 x 2 Members	Andrew Stulbarg & Michael Parker

* Committees of the Board

APPROVAL OF THE AGENDA

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved the Agenda.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

Motions Approved Under the Consent Agenda

Item # 7

- a. The Board of Trustees approved warrants batches 71 through 78 as presented.
- b. The Board of Trustees approved the following personnel items as presented:
Certificated:
Accepting the resignation of Nancy Drexel, Moderate/Severe SDC Teacher at Fox School, effective December 31, 2009.
Leave of Absence:
Approving an unpaid Leave of Absence for Jennifer Cho, School Psychologist for the District, effective December 14 – 18, 2009.
- c. The Board of Trustees approved the submission of the Kent Award applications to the San Mateo County School Boards Association from Central, Cipriani, and Sandpiper Elementary Schools.
- d. The Board of Trustees approved a yearly contract with Blackboard Connect-ED for \$ 7,900 paid from School Force Funds, and renewal based on fund availability.
- e. The Board of Trustees approved the contract for services with Michael Garibaldi not to exceed \$1,600.
- f. The Board of Trustees approved a contract with Blach Construction, partnering with BFGC-IBI Group Architecture Planning, to provide the District with a Facility Master Plan, costs not to exceed \$148,000 for the needs assessment services, and \$24,000 for reimbursable items, primarily plan printing, payable from the Fund 25, Capital Facility Fund.
- g. The Board of Trustees approved a contract with *Enrollment Projection Consultants*, not to exceed \$12,000 for the preparation of enrollment forecasts, payable out of Capital Facility Fund 25.
- h. The Board of Trustees approved the tentative agreement with CSEA and the District implementing the reclassification of a District Technology Technician.
- i. The Board of Trustees approved the renewal addendum to the contract with Camp Galileo for use of facilities at Central School in the 2010-2011 school year.
- j. The Board of Trustees approved Amendment No. 8 to the Stafford King Wiese Architect contract for additional design work with regard to the daycare buildings added to the New

Shores School with the dollar amount increase not to exceed \$20,000, payable from bond funds.

- k. The Board of Trustees approved the contract with Bruce F. Thompson, for the initial planning and development of a Facility Master Plan, fees not to exceed \$2,500, payable from Fund 25 Capital Facility Fund.
- l. The Board of Trustees adopted Resolution #14 nominating Michael Parker and Robert Tashjian to become members of the Board of Directors of the Belmont Schools Financing Corporation.

BOND MEASURE STUDY SESSION

Dr. Orta-Camilleri introduced Mr. Mark Epstein of California Financial Services, Mr. David Cashocha of Stradling, Yocca, Carlson and Rauth, Ms. Sarah Stern of TBWB and Mr. Bryan Godbe of Godbe and Associates. An overview of the process of establishing a bond or parcel tax was reviewed.

After Board discussion, staff was directed to proceed with the polling for a bond measure/parcel tax and to bring this item to a future Board meeting on Consent. Mrs. Wright and Mr. Matthews stated that they would like to included in the Bond Measure meetings.

APPROVAL OF THE NAMING OF THE NEW SCHOOL

Dr. Orta-Camilleri stated that on November 24, 2009, the Naming of the New School Committee met to review the list of 62 names that had been recommended by members of the community. The community and students had an opportunity to submit names in collection boxes placed at Sandpiper, Nesbit, the Sandpiper Community Center and the Redwood Shores Public Library. After careful consideration and discussion the Committee recommended submitting one name for consideration, the Redwood Shores Elementary School.

Dr. Orta-Camilleri thanked Ms. Cherie Ho for coordinating the efforts of this Committee and other matters related to planning for the new school. Dr. Orta-Camilleri also thanked the Committee members: Denis Gulsen, Larry Pon, Andrew Stulbarg, Doug Crisman, Cathy Wright, Sue Kim Ahn and Cherie Ho.

SPEAKER:

1. Larry Pon, 813 Southport, Redwood City, read a statement expressing a desire to have the new shores school named after Peter Hughes, due to his many years of contribution to the community.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved Redwood Shores Elementary School as the name of the new school.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

NEW SCHOOL TRANSITION PLAN UPDATES

Ms. Weaver stated that the BRSFA teaching positions have been internally posted. Ms. Cherie Ho is currently conducting interviews and staffing may be finalized before the holidays. Ms. Ho is on schedule for purchasing program materials and other miscellaneous materials that may be needed to insure a smooth opening of the Redwood Shores Elementary School.

GRADE LEVEL PLACEMENT MEETINGS UPDATE

Dr. Orta-Camilleri stated that at the November 19, 2009 Board Meeting, the Board requested additional information regarding plans to accommodate students for the 2010-11 and 2011-12 school years. Two community meetings were held. The November 23rd meeting hosted the Cipriani and Fox communities. The December 1st meeting hosted the Central and Nesbit communities. On November 17th, the Sandpiper community was informed at a PTA meeting. Dr. Orta-Camilleri reviewed a projected enrollment handout for 2010-2011, 2011-2012 and 2012-2013.

These additional ideas have come from the community meetings:

- 1) Implement the Cipriani plan proposed by staff and the community (convert the staff lounge and the library into classrooms. The library moves to the multiuse room)
- 2) Registration should start earlier. Some recommend as early as October, some suggested a window of time in January with a lottery process for all families who miss the window of time.
- 3) Revisit our registration process to ensure residency in the District is verified. Develop a strict attendance policy so students who miss the first day of school are dropped. Students who miss 10 days of unexcused absences are also dropped and must re-register.
- 4) Consider moving pre-school program back to Tower Rd.
- 5) Increase class size 22:1.
- 6) Stagger school start times to alleviate traffic on Ralston.
- 7) Offer Alternative Programs at selected sites (Immersion, Parent Participation, Back to Basics).
- 8) Study reconfiguring grade levels to K-3 and 4-6 at "partner" schools to address equity and placement of students.
- 9) If transferring Kindergarten students from other elementary schools to Nesbit, move them as a group and return them as a group to preserve the "community".

SPEAKERS

1. Roberta Greenspan, 2602 Newlands Ave, Belmont, stated concerns regarding grade level placements.
2. Maria Gallegos, 2209 Ewell Rd., Belmont, stated concerns regarding grade level placements.
3. Jessica Khouri, 3504 Haskins Drive, Belmont, stated concerns regarding grade level placements.
4. Charles Stone, 2614 Read Ave, Belmont, stated concerns regarding grade level placements.
5. Robin Zimmerman, 822 Alameda De Las Pulgas, Belmont, stated concerns regarding grade level placements.
6. Barry Rowland, 2718 Monserat Ave, Belmont, stated concerns regarding grade level placements.
7. Barbara Rhomberg, 2305 Cipriani Blvd, Belmont, stated concerns regarding grade level placements.
8. Bettina Oelke, 1711 Robin Whipple Way, Belmont, stated concerns regarding grade level placements.

9. Colleen Carter, 15123 Ridge Rd, Belmont, stated concerns regarding grade level placements.
10. Vivian Li, 2703 Monserat Ave, Belmont, stated concerns regarding grade level placements.
11. Lisa Ildelfonzo, 2548 Sandhill Way, stated concerns regarding grade level placements.
12. Anne Strehlow, 3440 Hillcrest Dr., Belmont, stated concerns regarding grade level placements.
13. Nannette Mahar, 3216 E Laurel Creek, Belmont, stated concerns regarding grade level placements.
14. Eric Hoover, 2720 Barclay Way, Belmont, stated concerns regarding grade level placements.
15. Katie Newson, 1521 Alameda De Las Pulgas, Belmont, stated concerns regarding grade level placements.
16. Tara Cook, 8216 Filbert St., San Francisco, stated concerns regarding grade level placements.
17. Julie Barton, 2216 Pullman Ave, Belmont, stated concerns regarding grade level placements.
18. Andrea Jefferson, 1830 Mezes Ave, Belmont, stated concerns regarding grade level placements.
19. Michele Green, 237 Wheeler Ave, Redwood City, stated concerns regarding grade level placements.
20. Ulla Foehr, 50 Notre Dame Pl., Belmont, stated concerns regarding grade level placements.
21. Alyssa Herrera-Set, 311 Quay Ln., Redwood City, stated concerns regarding grade level placements.

President Wright clarified that no decision would be made tonight and the Board would be providing staff with direction on how to proceed. The Board discussed various ideas submitted by the school communities and recommendations submitted by staff.

President Wright stated that the District will figure out a plan for a short term solution for next year's enrollment issue. Then, if the Bond Measure passes in 2010, the District will receive the funds in 2011, the demographic study will be completed and the study will indicate where the District's growth is anticipated.

After Board discussion, staff was directed to provide a recommendation regarding the 40 kindergarten students at Cipriani and a recommendation in terms of registration. Also, update the Administrative Regulation (AR) Procedures, to remove the lottery process and continue registration on a first come first serve basis.

Mrs. Wright stated that a study session needs to be scheduled to discuss the long term solutions for the over enrollment issues.

BREAK 11:53p.m. – 11:55p.m.

FIRST INTERIM BUDGET REVISION

Mrs. Hungerford stated that the First Interim shows actual activity for the period of July 1, 2009 to October 31, 2009. The projected unrestricted June 30, 2010 balance for the District's General Fund is \$851,596. Of this amount, \$15,000 is set aside for revolving cash, and \$836,596 for legally restricted balances, which includes: Property Tax reserve of 1.5%, \$290,425; Special Education Reserve,

\$250,000; portion of Fair Share State reimbursement for 09-10, \$266,171.33; and Health & Welfare open enrollment changes, \$30,000.

As a result of the growth in the local property tax revenue and the use of \$665,322 in District reserves for economic uncertainty (Fund 17) to support the Fair Share State reimbursement, the District is solvent for 2009-2010. For the two subsequent years, the use of additional Fund 17 reserves in excess of the 3% required balance and the use of Fund 25 redevelopment money set aside for major repairs and debt service, the District will be able to make the 2010-2011 Fair Share State reimbursement payment and remain in a positive financial position for the two additional years. Management is pleased to present a Positive Certification of Financial Condition, meaning that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and meet the 3% minimum State Reserve for economic uncertainty. However, if the District experiences any reductions in revenue (property tax or redevelopment payments), experiences increases in unfunded mandates over the reserves already built into the budget or experiences any additional unplanned expense, the District's financial position will be in serious jeopardy within a few short years.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved the First Interim Fiscal Solvency Report and certifies that the Belmont-Redwood Shores School District will be able to meet its financial obligations through June 30, 2012.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Michael Parker
Mrs. Cathy Wright

BASIC AID REPORT

Mrs. Hungerford stated that the District remains "basic aid." The District's revenue limit per ADA has been reduced from the original projection of \$6,081.84 per ADA to the now deficated 2009-2010 revenue limit amount of \$4,987.36 per enrolled and attending student. This represents a 14.5% decline from the 2008-2009 revenue limit amount per ADA. If the District were required to operate on revenue limit funding alone, we would experience a \$5,612,017 reduction in funding. This additional amount is generated from local property taxes which exceed the revenue limit funding.

The additional basic aid taxes are equivalent to revenue limit for an additional 1,125 ADA.

RACE TO THE TOP

Dr. Orta-Camilleri gave an overview of the Race to the Top program. The Race to the Top required the signing of an MOU (memorandum of understanding). It is unclear as to all the requirements that will be linked to this agreement so some districts are concerned about signing at this time. The criteria for participating in this program required teacher evaluations be linked to student achievement. Our evaluation does not include this so we would have to negotiate this item with our Association. The timeline for district submitting the MOU is mid January. The Superintendent expressed concern about signing an MOU without having further information. She will keep the Board informed as new information comes in. At this time staff has reviewed this program and although we are eligible for some funds, we may not be eligible for these funds.

REPORTS FROM BOARD MEMBERS OR STAFF

No reports.

FUTURE ITEMS

Bond Measure contract on Consent at a future meeting.
Permanently remove Daycare Evaluation Results.

ADJOURNMENT

The meeting was adjourned at 12:27 a.m.

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING OF
DECEMBER 11, 2009
MINUTES

BOARD
MEMBERS

PRESENT: Mr. Brian Matthews
Mr. Michael Parker
Mr. Andrew Stulbarg
Mr. Robert Tashjian
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel

ALSO: Mrs. Leslie DeMersseman, Consultant, California Schools Boards Association,
PRESENT:

CALL TO ORDER

President Wright called the meeting to order at 9:00a.m.

FLAG SALUTE

Trustees and staff members joined President Wight in the Pledge of Allegiance.

CSBA FACILITATED DISCUSSION OF GOVERNMENT ISSUES

Mrs. Leslie DeMerssman, Consultant for the California School Boards Association, conducted a governance team workshop.

ADJOURNMENT

The meeting was adjourned at 3:01 p.m.