

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
SEPTEMBER 17, 2009

AMENDED MINUTES

BOARD
MEMBERS

PRESENT: Mrs. Jeni Benelli
Mrs. Karen Clancy
Mr. Brian Matthews
Mr. Andrew Stulbarg
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Clancy called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Clancy adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Clancy reconvened the Regular Board Meeting at 7:05 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Clancy in the Pledge of Allegiance.

ANNOUNCEMENTS

President Clancy announced the meeting was being tape recorded. During Closed Session the Board denied 1 sixth grade Interdistrict Transfer.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Clancy announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Clancy also stated that public comments would be limited to three (3) minutes per speaker per topic.

1. Celia Forrest, 345 Shady Spring Lane, Mountain View, stated concerns regarding the District's Libraries.
2. Larry Pon, 813 Southport, Redwood City, stated concerns regarding the cell phone tower.
3. Michael Louie, 37 Oxford Place, Belmont, stated concerns regarding the WAN upgrade.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mrs. Wright, seconded by Mrs. Benelli, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

Motions Approved Under the Consent Agenda

Item #

7.a The Board of Trustees approved warrants batches 25 through 32 as presented.

7.b The Board of Trustees approved the Special Education Contracts as presented:

ID #	Age	Disab	Type-Services	Provider	Start Date	End Date	New Contract
160542	14	ED	SDC	Achieve Kids	7/20/2009	6/10/2010	\$76,751.28
160588	13	Aut	N/A	N/A*	108/25/2009	6/30/2009	\$1,400.00

Total New Contracts \$78,151.28

7.c The Board of Trustees approve the following contracts for BTSA Advisors as presented:

(a) The contract with Kathleen O'Rourke not to exceed \$6,900. Ms. O'Rourke will be providing support for three BTSA teachers in the District. She performed this service for the District last year.

(b) The contract with Patricia Mevi not to exceed \$4,600. Ms. Mevi will be providing support for two BTSA teachers in the District. She performed this service for the District last year.

(c) The contract for Leslie Elmore was approved on September 3, 2009. Leslie will now be providing support for 13 BTSA teachers instead of 12 which were in the original contract. The amended contract will not exceed \$30,500 (\$500 more than the contract which was approved at the meeting on September 3, 2009).

7.d The Board of Trustees adopted the amended 457(b) Deferred Compensation Plan and approved the selection of Employee Benefits Services & Advisors, Inc. to administer and provide investment options and education to the employees of the District, as well as, common remitting services through National Benefit Services, LLC.

7.e The Board of Trustees approved the attached Service Agreement and the selection of Employee Benefits Services & Advisors, Inc. as the District's Third Party Administrator (TPA) for the 403(b) Compliance program and National Benefit Services, LLC (NBS) for common remitting, replacing the District's current Third Party Administrator, The TDS Group.

- 7.f The Board of Trustees approved the Grant of Easement to the City of Redwood City for the purpose(s) to erect, install, construct, remove, repair, replace, reconstruct, maintain and use, for public service purposes, the dewatering structure located on the parcel of real property described in Exhibit A and shown on Exhibits B and C.
- 7.g The Board of Trustees approved the district wide re-negotiated five-year security maintenance contract with Sonitrol in the amount of \$154,320 for existing buildings and approve a new contract for the new school at the rate of \$350 per month, payable out of District General Funds.
- 7.h The Board of Trustees approved the contract for a Developer Fee Justification Study to be conducted by Jack Schreder & Associates at a cost of \$6,850, payable from Fund 25, Capital Facilities Fund.
- 7.i The Board of Trustees adopted Resolution #6 setting the District's Gann Limit.
- 7.j The Board of Trustees approved the Superintendent's 2009-2011 Contract with a base salary of \$169,600.

APPROVAL OF THE MINUTES

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved the Minutes of the Special Board Meeting held on September 1, 2009 and the Regular Board Meeting held on September 3, 2009.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

SUMMER PROGRAMS 2009

Ms. Weaver introduced Mr. Ryan Haven, Summer Programs Principal. Mr. Haven gave an overview of the K – 3 Reading Intervention program, the 4th grade Math Intervention program, The SDC program and the Power Math program which was held at Ralston.

Mr. Stulbarg thanked Mr. Haven for doing an outstanding job.

Dr. Orta-Camilleri thanked Mr. Haven, Ms. Weaver and Mrs. Carmen Sosa for their efforts.

UNAUDITED ACTUALS – J200

Mrs. Hungerford presented the unaudited actuals report (J-200) report of District revenues and expenditures for the fiscal year 2008-09.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board approved the unaudited actuals (J-200) report on District revenues and expenditures, as required by law, for the fiscal year 2008-09.

Dr. Orta-Camilleri provided an updated handout of the School Force/PTA priorities and funding, reflecting the recommendations the Board made at the September 3, 2009 Board Meeting. These priorities will be added to future budget revisions.

Moved by Mr. Stulbarg, seconded by Mrs. Wright, the Board approved the unaudited actual (J-200) report on District revenues and expenditures, as required by law, for the fiscal year 2008-09.

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

TRANSITION COMMITTEE UPDATE

Dr. Orta-Camilleri shared a handout that outlined 3 scenarios for transition of students. The Transition Committee recommended Scenario #2. – All 5th graders at Sandpiper (Siblings of 5th graders will attend their neighborhood school). The Board requested that the recommendation include the opportunity for siblings to remain at Sandpiper if there is space available. A form will be developed for parents so the process can be simplified during this transition. Only current K-3 grade students will be offered this opportunity.

NAMING OF NEW SCHOOL

Dr. Orta-Camilleri introduced Ms. Cherie Ho, Principal of the new school. Ms. Ho explained the naming process that was used when naming Sandpiper School.

A discussion was held regarding a donation of 1 million dollars for naming rights of the new school. The donor wished to be anonymous. A discussion was held concerning the amount of the donation and whether the naming is consistent with Board Policy.

Dr. Orta-Camilleri and Mr. Matthews agreed to meet with the donor to discuss the Board's interest in a donation for naming site designated areas, but not naming of the school.

After further discussion, the Board reached consensus to have Ms. Ho proceed with public input in naming the site.

Speakers:

1. Michael Parker, 7 Knot Lane, Redwood City, stated that he considers a donation of 1 million as a considerable contribution to the community. Mr. Parker also suggested that perhaps the District should bring the idea of having the school named for an individual to the community, not mentioning the donation amount, and suggest that the field, library or the sports complex also be named for prestigious members of the community, for financial help and to further extend the endowment.

Mr. Parker also suggested that the community comes up with the name of the school in recognition of donor.

2. Larry Pon, 813 Southport, Redwood City, stated that a \$1 million donation is certainly not enough to name a school. I agree with the Board members that the individual needs to make substantial contributions to the District to receive this honor and that is not simply just monetary.

The \$1million can be put towards the Daycare center since it is not in the current building plans. Nellie will need to do some calculations to see how much it would cost to build/add the daycare center buildings. The daycare center can be named for the donor if he can fund its construction. The District will also be collecting rent on these buildings from the daycare providers. This would be the best use of funds.

Also, School Force is in need of an Endowment. This \$1million donation can kickstart the endowment.

REVIEW OF DRAFT FACILITY JOINT USE AGREEMENT W/CITY OF BELMONT

Mrs. Hungerford reviewed the draft joint use agreement. Mrs. Hungerford stated that item number 7 would be modified as per the Board's suggestion.

NEW SHORES SCHOOL UPDATE

Mrs. Hungerford stated that 2 additional sections will be delivered in early October with the final section, the Multi Purpose Room, being delivered in late October.

Mrs. Hungerford stated that due to cost savings in other areas, she asked if the Board would consider spending \$15,000 for the purchase of sod, rather than the seeding of the lawn. The Board agreed to spending \$15,000 for sod for the new school.

PROPOSED CELLULAR TOWER AT RALSTON SITE BY T-MOBILE

Mr. Sean Colt introduced Leesa C. Gendel of Zonarchitects, a representative of T-Mobile. Ms. Gendel discussed the proposal that would position a cellular tower on the Ralston campus. Ms. Gendel stated that the District could gain revenue of \$1900 per month.

The Board supported staff's recommendation to hire a consultant to determine the value for a potential agreement. Mrs. Hungerford would contact other districts to determine the requirements for installing this equipment on our property.

RFP FOR NEW WIDE AREA NETWORK UPGRADES (WAN)

Mr. Colt stated that this RFP would allow the District to assess the network connectivity needs and establish upgrade options. An upgrade would help with the "gridlock" the district is currently dealing with emails and internet connectivity. Mr. Colt stated that with E-Rate and CTF discounts, the District could see a 70% discount in the cost.

Dr. Orta-Camilleri thanked Mr. Colt for his efforts.

COMMUNITY MEETING UPDATE

Dr. Orta-Camilleri requested what role the Board would like to have in the Community Meetings. Mrs. Clancy will attend the October 6th meeting at SMCOE and Mr. Matthews will attend the October 8th meeting at Fox.

POSITION ANALYSIS AND REQUEST FOR REINSTATEMENT

Ms. Weaver stated that due to School Force donations, the Regular Para-Educators 1.875 FTE position is being recommended for reinstatement to support combination classes.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board of Trustees approved the request to reinstate the following position which was previously reduced by Resolution # 16:

Regular Para-Educators 1.875 FTE

Roll Call: Ayes: Mr. Brian Matthews
Mrs. Cathy Wright
Mrs. Jeni Benelli
Mr. Andrew Stulbarg
Mrs. Karen Clancy

DISCUSSION ON BOARD GOALS FOR 2009-10

Dr. Orta-Camilleri reviewed the Board Goals for 2009-10. Dr. Orta-Camilleri stated that at the Board's request that review, update and ensure that policies, procedures and employee agreements are implemented as approved by the Board, would be added to Goal # 4 – Human Resources.

Dr. Orta-Camilleri stated that the updated Board Goals would be on the Consent Agenda at the October 1, 2009 Board meeting.

GOOD BEGINNINGS

Dr. Orta-Camilleri stated the Good Beginnings workshop is schedule for December 11, 2009 at Twin Pines – The Cottage.

Mrs. Wright suggested that our incoming Board Members, Mr. Parker & Mr. Tashjian attend a new board member workshop prior to the Good Beginning workshop on December 11, 2009. Mrs. Ribotta will research and provide the current Board members and the new Board members with an update.

Dr. Orta-Camilleri asked the Board members to send her topics that they would like to discuss/review and she would share the Boards' concerns with Ms. DeMerssmen of CSBA.

JOINT MEETING WITH CITY OF BELMONT

Dr. Orta-Camilleri reviewed a draft agenda with the Board for the September 29, 2009, Joint Meeting with the City of Belmont.

REPORTS FROM BOARD MEMBERS OR STAFF

The Board of Trustees were very pleased with the Back to School Nights at Fox, Central, Cipriani, Nesbit, Sandpiper and Ralston.

FUTURE ITEMS

1. Intradistrict Transfers (AR Process)

Dr. Orta-Camilleri thanked her staff for their efforts in the preparation of agenda items, in this increasingly busy time.

ADJOURNMENT

The meeting was adjourned at 10:22 p.m.