

BELMONT-REDWOOD SHORES SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING OF  
September 2, 2010  
AMENDED MINUTES

BOARD  
MEMBERS

PRESENT: Mr. Brian Matthews  
Mr. Michael Parker (Departed at 7:00pm and returned at 9:00pm)  
Mr. Andrew Stulbarg  
Mr. Robert Tashjian (Arrived at 6:00pm and departed at 8:30pm)  
Mrs. Cathy Wright (Departed at 7:00pm and returned at 9:00pm)

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent  
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations  
Ms. Penny Weaver, Assistant Superintendent, Educational Svcs. & Personnel  
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Wright called the meeting to order at 5:30p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 5:31p.m. President Wright adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

Vice President Stulbarg reconvened the Regular Board Meeting at 7:07p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined Vice President Stulbarg in the Pledge of Allegiance.

ANNOUNCEMENTS

Vice President Stulbarg announced the meeting was being tape recorded. The Board took action with a vote of 5 ayes to approve a settlement agreement with a certificated employee. The Board took action to approve 8 Interdistrict transfers: Kindergarten-4 students, Fourth-1 student, Fifth-2 students, Eighth-1 student.

SPEAKERS WISHING TO ADDRESS THE BOARD

Vice President Stulbarg announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. Vice President Stulbarg also stated that public comments would be limited to three (3) minutes per speaker per topic.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Mr. Tashjian requested Item #7 N Stone & Youngberg and Piper Jaffray & Co. contract approvals, be pulled from the Consent Agenda and placed at the end of the meeting.

Moved by Mr. Tashjian, seconded by Mr. Mathews, the Board approved the Agenda and Consent Agenda as amended.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

Motions Approved Under the Consent Agenda

Item #7

- a. The Board of Trustees approved warrants batches 1 through 19 for 2010-2011 as presented.
- b. The Board of Trustees accepted the donations as presented.
- c. The Board of Trustees approved the Special Education contracts as presented.
- d. The Board of Trustees approved Resolution #7 authorizing Emerita Orta-Camilleri, Superintendent, Nellie Hungerford, Assistant Superintendent and Penny Weaver, Assistant Superintendent, as a signators for District documents and accounts in 2010-2011.
- e. The Board of Trustees approved the Williams Uniform Complaints quarterly report for the period ending June 2010, (covers 04/01/10 through 06/30/10).
- f. The Board of Trustees approved the contract with Leslie Elmore to provide support for the BTSA teachers in the District with funds already allocated in the Beginning Teacher Support and Assessment (BTSA) budget not to exceed \$22,500.
- g. The Board approved and accepted the attached quarterly report on investments of District funds.
- h. The Board approved and extended the contract with Lozano Smith to provide legal services with a pre-payment of \$75,000 at discounted rates, for the 2010-2011 school year.
- i. To be in compliance with Governmental Accounting Standards Board (GASB) Standards 43 and 45, the District has recently contracted with Total Compensation Systems, Inc., for a bi-annual Actuarial Study of Retiree Health Liabilities.
- j. The Board adopted the attached timeline for development of the 2010-2011 Budget.
- k. The Board of Trustees approved the personnel actions as presented.
- l. The Board of Trustees approved Resolution # 8, to grant signature authorization to Dr. Emerita Orta-Camilleri, Superintendent and both Assistant Superintendents, Nellie Hungerford and Penny Weaver for all documents and papers associated with applications of funding through the State Allocation Board.
- m. The Board of Trustees approved the declaration as surplus/e-waste to the needs of the District the items identified on the inventory.
- o. The Board of Trustees approved a contract with Enrollment Projection Consultants for a Phase II analysis of future enrollment growth, staff and classroom needs, not to exceed \$4,000, payable from the General Fund.
- p. The Board approved the Tentative Agreement with the Belmont-Redwood Shores Faculty Association (BRSFA) and the District dated August 3, 2010.
- q. The Board of Trustees approved the Second Amendment to the Superintendent's Contract.

APPROVAL OF THE MINUTES

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board approved the Minutes of the Special Board Meeting held on July 29, 2010 and the Special Board Meeting held on August 16, 2010.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

### ENROLLMENT REPORT

Ms. Weaver provided the Board with a handout with up to date enrollment numbers as of September 2, 2010. The District has increased enrollment by 198 students since last year.

Dr. Orta-Camilleri thanked Ms. Weaver for her efforts with the New Teacher Orientation program and the Administrators retreat.

### ACCOUNTABILTIY PROGRESS REPORT 2010

Ms. Weaver reviewed the results of the 2010 California Standards Tests (STAR). Unofficial pre-calculated API scores were presented for each school and the District as well. Ms. Weaver stated that growth was evident throughout the grade levels and subject areas.

### DISTRICT BUDGET 2010-2011 UPDATE

Mrs. Hungerford provided an update on:

- State Budget: Has not been adopted as yet and may not be adopted until November 2010.
- Property Tax: For 09-10 the Districts annual taxes came in at 1.873%.
- Federal Stimulus Funds: The District may receive approximately 520K. Timing of distribution and guidelines for use are unknown at this time.
- Redevelopment Funds: The District is working with Legal Counsel. Additional updates to follow at future meetings.
- Staffing Changes Due To Enrollment: Special Education is adding Para Educators to meet IEP requirements.
- Health and Welfare Benefits: Rate increased by 9.5% for Kaiser and 12% for Healthnet for the District resulting in higher out of pocket expense to employees depending on plans taken.

### SPEAKER

Ann Snelling, 11 Tioga Way, Belmont, expressed concerns regarding the District Budget.

### SMC: GRAND JURY CITIZENS' BOND COMMITTEE

Dr. Orta-Camilleri stated that Grand Jury filed a report on July 13, 2010 which contained findings and recommendations pertaining to Belmont-Redwood Shores School District. Dr. Orta-Camilleri stated that the District agreed with most of the findings and recommendations and will work with the County on having more information on-line.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board approved the Grand Jury Response Regarding School Bond Citizen's Oversight Committee, Prop 39.

The Board thanked staff for their efforts and made no changes.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

### DISCUSSION ON DISTRICT GOALS FOR 2010-2011

Dr. Orta-Camilleri stated that the District Goals for were developed through a collaborative effort with the Cabinet staff. Each goal incorporates objectives that define measurable outcomes to determine the success of implementation.

The Board thanked staff for their efforts.

Dr. Orta-Camilleri will bring this item back for approval at the September 16, 2010 meeting.

#### FACILITY FEE DISCUSSION

Mrs. Hungerford stated that in 2008 the Board of Trustees received the results of a Facility Use Fee study conducted by Joe De Geronimo. Since that time, the new Redwood Shores Elementary School field has been added to our inventory of available space for rent. Staff has reviewed the current fee structure and is asking to revisit the current \$85/hour facility fee for field use. In addition, a fee for the use of site basketball courts was not established in 2008 and an outside group is now interested in renting this outside area.

Mrs. Hungerford recommended the following for the field facility use at Redwood Shores Elementary School:

- That 2010-11 be a transition year for facility fees and the subject be discussed again in Spring 2011 to determine future fees and regulations for the field
- That the use of the field be limited to 3 days per week in an effort to preserve the turf until it is fully established
- That the level of players not exceed U8 (age 8 and under)
- The field should be rented to non-profit teams whose participants are 90% Redwood Shores or Belmont residents first, followed by those non-profit leagues with the highest percentage residents, and finally to for-profit groups
- The hourly rate should match the Sandpiper rate of \$2/hour, however the team/league will be responsible for reimbursement to the District for all additional maintenance costs to field and water systems due to damage caused by the sport being playing on the field. Monitoring can be a weekly photograph and a report from the maintenance company noting type of damage and cost to repair. The goal will be zero additional cost to the District for the maintenance of the field above current contract cost.
- No bathrooms will be provided unless the league/team is willing to pay the \$55/hour custodial fee (minimum of two hours).

Mrs. Hungerford stated that there is an interest on renting the basketball courts as well and recommended the following:

- Set the facility use rate for outdoor basketball facilities at \$30/hour.
- Continue to work with the interested league to determine if this is a potential revenue stream for the District.
- Inventory basketball facilities within the District for potential rental.

#### SPEAKER

Greg Snow, 1910 Hillman Ave, Belmont, stated concerns regarding the Facility Use Fee.

After discussion, the Board recommended that the soccer goals not be used by groups renting the facility.

Dr. Orta-Camilleri stated that the non use of the soccer goals at the RWES site be incorporated into the handbook.

Mr. Stulbarg thanked Mrs. Hungerford for her efforts.

APPROVAL OF EMPLOYMENT UNDER A PROVISIONAL INTERN PERMIT (PIP)

Ms. Weaver stated that a PIP is needed for Meghan Andrade to teach in the Moderate/Severe SDC classroom. Ms. Andrade currently is credentialed for Mild/Moderate service.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board of Trustees approved the employment of Meghan Andrade under a Provisional Intern Permit (PIP) for the 2010-2011 school year.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

RESOLUTION #6 REDUCTION IN WORK FORCE DUE TO LACK OF WORK

Ms. Weaver stated that due to the lack of work, specific reduction in work is needed.

Moved by Mr. Matthews, seconded by Mr. Tashjian, That the Board of Trustees approve Resolution #6 to eliminate .75 FTE Inclusion Paraeducator position due to lack of work.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

AMENDMENT TO RESOLUTION #2 REDUCTION IN WORK FORCE-LACK OF FUNDS

Ms. Weaver stated that this resolution was approved by the Board of Trustees at the July 29, 2010 meeting. At that meeting, the Account Technician position was being reduced by .125 FTE.

The amended resolution has a change in the reduced FTE for the Account Technician position. The position is now being reduced by a .10 FTE.

This will change the total reduction in FTE from .775 to .75 FTE.

Moved by Mr. Matthews, seconded by Mr. Tashjian, That the Board adopt the amendment to Resolution #2 to eliminate .75 FTE due to lack of funds.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

SCHOOL VISITS BY BOARD MEMBERS

Dr. Orta-Camilleri shared with the Board a list and description of activities, traditions and committees that the Board historically participates in. Dr. Orta-Camilleri stated that she will bring this item to a future meeting to review when all Board members are present.

Dr. Orta-Camilleri reminded the Board that at the Back to School Night on September 29, 2010 at the Redwood Shores Elementary School, Ms. Ho will have a plaque dedication for the school if the plaque is ready. Dr. Orta-Camilleri stated that she will keep the Board updated on this event.

NOMINATION FOR DIRECTORS-AT-LARGE, ASIAN/PACIFIC ISLANDER AND HISPANIC

The Board chose not to nominate at this time.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board chose to not nominate board members for CSBA's Directors-at-Large Asian/Pacific Islander and Hispanic seats.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mr. Andrew Stulbarg

BREAK: 8:30pm

RETURN FROM BREAK: 9:00pm

STONE & YOUNGBERG AND PIPER JAFFRAY & CO. CONTRACT APPROVALS

Dr. Orta-Camilleri stated that the District will need to retain underwriting firms to sell the District's bonds in 2011. The Board discussed the firms being presented for approval.

Moved by Mr. Stulbarg, seconded by Mr. Matthews, the Board of Trustees approved the contracts with Stone & Youngberg and Piper Jaffray & Co. to provide underwriter services for Measures N and I.

Roll Call: Ayes: Mr. Brian Matthews  
Mr. Andrew Stulbarg  
Mr. Michael Parker  
Mrs. Cathy Wright

FUTURE ITEMS

9-16-10 Board Meeting - District Goals 2010-2011 (consent agenda)

2x2 meeting with City of Belmont

Site visits by Board Members

ADJOURNMENT

The meeting was adjourned at 9:30p.m.