

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
October 6, 2011
MINUTES

BOARD
MEMBERS

PRESENT: Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Robert Tashjian
Mr. Charles Velschow
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Dr. Suzanne Roy, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Stulbarg called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Stulbarg adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Stulbarg reconvened the Regular Board Meeting at 7:14 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Stulbarg in the Pledge of Allegiance.

ANNOUNCEMENTS

President Stulbarg announced the meeting was being tape recorded. No action was taken during Closed Session.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Stulbarg announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Stulbarg also stated that public comments would be limited to three (3) minutes per speaker per topic.

SPEAKERS:

1. Naomi Nishimoto
2. Julie Shubkagel
3. Anne Snelling

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Item c. Resolution #5-Red Ribbon Week and g. Skyline Engineering Contract were pulled from the Consent Agenda.

Moved by Mrs. Wright, seconded Mr. Tashjian, the Board approved the Agenda and Consent Agenda as amended.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

Motions Approved Under the Consent Agenda

a. Warrants

The Board of Trustees approved warrant batches 34 through 45 as presented.

b. Approval of Special Education Contracts

The Board of Trustees approved the Special Education contracts as presented.

d. Approval of Personnel Actions

The Board of Trustees approved the personnel actions as presented

e. Contracts for SMCOE SMEdCenter Web Portal Online Resources

The Board of Trustees approved the contracts for services with SMCOE SMEdCenter Web Portal for Fox Elementary, Redwood Shores Elementary, and Sandpiper Elementary funded by PTA for the 2011-2012 school year.

f. Developer Fee Study Contract

The Board of Trustees approved the contract for a Developer Fee Justification Study to be conducted by Jack Schreder & Associates at a cost of \$5,250, payable from Fund 25, Capital Facilities Fund.

h. Meehleis Modular Design Contract

The Board of Trustees approved the Design Proposal with Meehleis Modular Buildings, Inc. for the amount of \$25,000 payable from Fund 25, State Matching Funds.

i. Architect of Record

The Board of Trustees approved the assigning of Mr. Dean Tatsuno, AIA, of BFGC-IBI Architecture Planning as the Architect of Record for the close-out of four prior projects.

j. Contract for State Reporting/CALPADS

The Board of Trustees approved the contract for services with Carol Couchman not to exceed \$5,000.

k. Ralston Music Program Band, Orchestra and Chorus Trip to Disneyland

The Board of Trustees approved approximately 225 seventh and eighth grade Band, Orchestra and Chorus students from Ralston Middle School to travel to Disneyland in Anaheim,

California, April 18, 2012 – April 21, 2012 for a four day musical performance/clinic experience.

l. Approval of Student Clinical Placement Agreement

The Board of Trustees approved the student clinical placement agreement with California State University – East Bay for the Counseling and School Psychology Program from September 23, 2011 through December 31, 2016.

m. Statewide Master Service Agreement

The Board of Trustees extended long term statewide master service agreement to take advantage of piggy back opportunity for additional three years with Granger and WSCA in order to benefit from negotiated Government Pricing.

n. E-Waste disposal from Sandpiper / Central

The Board of Trustees approved the disposal of the computers, monitors, and printers.

o. Williams Uniform Complaints-Quarterly Report

The Board of Trustees approved the Williams Uniform Complaints quarterly report for the period ending September 2011 (covers 07/01/11 through 09/30/11).

p. Sandpiper Network Low-voltage Assessment

The Board of Trustees approved the engagement of a 3rd party ICS (Integrated Communication Systems) to assess Sandpiper's low voltage infrastructure for deficiencies and provide a cost estimate for any needed remediation, not to exceed \$2500, payable from the Routine Repair and Maintenance Account.

RESOLUTION #5 – RED RIBBON WEEK

Dr. Roy submitted an amended resolution for approval. The District conducts events promoting the benefits of being drug-free and living a healthy life style at each school

Moved by Mr. Tashjian, seconded by Mr. Matthews, the Board of Trustees adopted Resolution #5 supporting the Belmont-Redwood Shores Red Ribbon Week Campaign for the week of October 24-28, 2011 as amended.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

SKYLINE ENGINEERING CONTRACT

Mrs. Hungerford stated that Skyline Engineering will survey the roofs of Central, Cipriani, Fox, Nesbit and Ralston and provide an extensive updated report of the condition of the roofs. This report will aid the District in addressing the roofs that need immediate repair.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board of Trustees approved the proposal with Skyline Engineering for roof condition surveys at Central, Cipriani, Fox, Nesbit and Ralston Schools at a fee not to exceed \$3500 payable out of Bonds I and N Funds.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

APPROVAL OF THE MINUTES

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board approved the Minutes of the Regular Board Meeting held on September 15, 2011 and the Study Session held on September 20, 2011.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg - Abstained

PARCEL TAX DISCUSSION

The Board discussed timelines, risk of strategies and polling options for a potential parcel tax with Brain Godbe of Godbe and Associates and Ms. Sarah Stern of TBWB, in an effort to secure revenue funds for the District.

After deliberation, the Board directed staff to proceed with a survey for a potential parcel tax.

Mr. Brian Matthews and Mr. Andrew Stulbarg will work with Godbe and TBWB as part of the parcel tax committee.

CONTRACT WITH TBWB STRATEGIES FOR PARCEL TAX CONSULTING SERVICES

Moved by Mr. Matthews, seconded by Mr. Velschow, the Board of Trustees approved a contract from TBWB Strategies for parcel tax consulting services, not to exceed \$18,000 to assist in conducting a voter opinion research project regarding a potential parcel tax.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

CONTRACT WITH GODBE RESEARCH TO CONDUCT PARCEL TAX SURVEY

Moved by Mr. Tashjian, seconded by Mr. Matthews, the Board of Trustees approved the proposal from Godbe Research, not to exceed \$22,770 to conduct focus groups and voter opinion research regarding a potential parcel tax.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

REGISTRATION AND STUDENT ASSIGNMENT COMMITTEE

Dr. Orta-Camilleri stated that the committee is currently working on registration and assignment procedures and plans to present the Board Policy in November with implementation in the 2012-13 school year. There will be a task force working on the Administrative Regulations consisting of members of the Registration and Student Assignment Committee.

PUBLIC HEARING-STATEMENT OF ASSURANCE FOR PUPIL TEXTBOOKS

President Stulbarg opened the Public Hearing at 7:52 p.m. No speakers.
President Stulbarg closed the Public Hearing at 7:53 p.m.

RESOLUTION #6 STATEMENT OF ASSURANCE FOR PUPIL TEXBOOKS

Dr. Suzanne Roy stated that the District is in compliance with the adequacy provision of Education Code 60119.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board of Trustees approved Resolution #6 assuring compliance with Education Code 60119(c) for adequacy of instructional materials and content alignment for pupils in the Belmont-Redwood Shores School District.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

DISCUSSION ON DISTRICT GOALS FOR 2011-2012

Dr. Orta-Camilleri presented the 2011-12 District Goals and Objectives for Board review and discussion. Following review, the Board added:

GOAL 2- TEACHING AND LEARNING

Enhance critical thinking skills

GOAL 7 - TECHNOLOGY

Ensure parity throughout the sites

The Board also discussed an immersion program, visioning, a study session on student achievement and goal setting and a study session on evaluations.

Dr. Orta-Camilleri will update the District Goals for 2011-12 with the changes approved by the Board and place on the Consent Agenda of the next regularly scheduled Board meeting for approval.

MEASURES I & N UPDATE

Mrs. Hungerford stated that she viewed a school campus comprised of AMS modular buildings and was pleased with what she saw.

Mrs. Hungerford is currently working on the selection of a 3rd party commissioning agent, which is required for CHIPS certification.

DSA submittal for Nesbit and Ralston will be November 3, 2011 and Fox will be November 22, 2011.

RESOLUTION #7 APPROVAL OF BUDGET REVISIONS

Mrs. Hungerford reviewed the budget revisions with the Board. No changes were made.

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board of Trustees approved Resolution #7 for Budget Revisions as presented.

Roll Call: Ayes: Mr. Robert Tashjian
 Mr. Brian Matthews
 Mrs. Cathy Wright
 Mr. Charles Velschow
 Mr. Andrew Stulbarg

REPORTS FROM BOARD MEMBERS OR STAFF

Board members and staff attended Save the Music.

Dr. Orta-Camilleri thanked the Board for their support at the Save the Music event.

Mr. Tashjian had his picture taken at Cipriani for the Board Room.

FUTURE ITEMS

No boundary student registration update to be added to board agenda items.

CONVENE TO CLOSED SESSION

President Stulbarg convened the meeting to Closed Session at 8:42 p.m.

RECONVENE TO OPEN SESSION

At 9:59 p.m., President Stulbarg reconvened the meeting to Open Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Stulbarg stated that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 10:00 p.m.