

BELMONT-REDWOOD SHORES SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING OF  
November 3, 2011  
MINUTES

BOARD  
MEMBERS

PRESENT: Mr. Brian Matthews  
Mr. Andrew Stulbarg  
Mr. Robert Tashjian  
Mr. Charles Velschow  
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent  
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations  
Dr. Suzanne Roy, Assistant Superintendent, Educational Svcs. & Personnel  
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Stulbarg called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Stulbarg adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Stulbarg reconvened the Regular Board Meeting at 7:10 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Stulbarg in the Pledge of Allegiance.

ANNOUNCEMENTS

President Stulbarg announced the meeting was being tape recorded.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Stulbarg announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Stulbarg also stated that public comments would be limited to three (3) minutes per speaker per topic.

- |                    |                       |
|--------------------|-----------------------|
| 1. Angela Sveda    | 6. Monique Burtschell |
| 2. Julie Shubkagel | 7. Mark Shanteau      |
| 3. Peter Thielen   | 8. Tiffany Durand     |
| 4. Kelly McGrew    | 9. Alicia Gray        |
| 5. Lynn Bjorkquist | 10. Nicole Fernandez  |

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mrs. Cathy Wright  
Mr. Charles Velschow  
Mr. Andrew Stulbarg

Motions Approved Under the Consent Agenda

**a. Approval of Special Education Contracts**

The Board of Trustees approved the Special Education contracts as presented.

**b. Quarterly Report on Investments**

The Board approved and accepted the attached quarterly report on investments of District funds.

**c. Board Policy 5116 Student Registration and Student Assignment - Second Reading**

The Board of Trustees adopted Board Policy 5116 - Student Enrollment And School Assignment -SECOND READING

**d. Fixed Asset Inventory Contract**

The Board of Trustees approved the contract for services with Michael Garibaldi not to exceed \$4,000. (\$20/hr), payable from the General Fund.

**e. Acceptance of Donations**

The Board of Trustees accepted the donations as presented.

**f. Approval of Personnel Actions**

The Board of Trustees approved the personnel actions as presented.

**g. Approval of Professional Services Authorization #1 with BFGC-IBI Architects**

The Board of Trustees approved the attached Professional Services Authorization #1 with BFGC-IBI Architects for an amount not to exceed \$131,100, payable out of Fund 35, State Matching Funds to provide architect and engineering services related to the additional of six modular classroom buildings and associated site work at Redwood Shores Elementary School.

**h. Approval of Authorization - Additional Service #1 with BFGC-IBI Architects**

The Board of Trustees approved the Professional Services Authorization, Additional Service #1 with BFGC-IBI Architects for an amount not to exceed \$26,700, payable out of Fund 35, State Matching Funds, for architectural and engineering services related to the bicycle and playground areas at Redwood Shores Elementary.

**i. Approval of Authorization - Additional Service #2 with BFGC-IBI Architects**

The Board of Trustees approved the Professional Services Authorization, Additional Service #2 with BFGC-IBI Architects for an amount not to exceed \$11,400, payable out of Fund 35, State Matching Funds for architectural and engineering service related to a safe bicycle path in the Redwood Shores Elementary parking lot.

**j. Resolution #8 - Restore Budgetary Flexibility - AB114**

The Board of Trustees approved Resolution #8 to restore budgetary flexibility (AB 114) as presented.

**k. Lucia Skinner, Contract Approval**

The Board of Trustees approved the contract for services with Lucia Skinner not to exceed \$500.

**l. Ralston Beam Repair - Notice of Completion**

The Board of Trustees approved a Notice of Completion for the Ralston Beam Repair and directed Staff to file same.

**m. Approval of Ralston Bleacher Repair**

The Board of Trustees approved the attached quote in the amount of \$14,704.20, submitted by First Service, to purchase a bleacher power conversion for the repair of the Ralston bleachers to be paid out of General Fund – Routine Repair and Maintenance Account.

**n. Board Bylaw 9320-Meetings and Notices Second Reading**

The Board of Trustees approved Board Bylaw 9320 - Meetings and Notices –SECOND READING.

**o. Board Bylaw 9223-Events Causing Vacancies-Second Reading**

The Board of Trustees approved Board Bylaw 9223 – Events Causing Vacancies - SECOND READING

**p. Contract for StarVista**

The Board of Trustees approved the contract for services with StarVista not to exceed \$30,000 funded by the Healthy School Initiative Grant.

**q. Contract for SMCOE SMedCenter Web Portal Online Resources**

The Board of Trustees approved the contract for services with SMCOE SMedCenter Web Portal for Central Elementary funded by their Donation Account for the 2011-2012 school year.

APPROVAL OF THE MINUTES

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board approved the Minutes of the Board Meeting held on October 20, 2011.

Roll Call: Ayes: Mr. Robert Tashjian  
Mr. Brian Matthews  
Mrs. Cathy Wright  
Mr. Charles Velschow  
Mr. Andrew Stulbarg

RASLTON MIDDLE SCHOOL SHOWCASE REPORT

Mr. Matt Pavao, Dean of Students, introduced Mr. Steve Pomeroy, Animation Teacher. Mr. Pomeroy shared animation projects collected from 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> graders. The clips shared tonight can be viewed at Ralston’s website [www.ralston.brssd.org](http://www.ralston.brssd.org)

The Board thanked Mr. Pomeroy and the students for their outstanding and creative efforts.

MEASURES I & N UPDATE

Mrs. Hungerford stated the school site projects are on schedule and progressing in a timely manner.

## STATE MATCHING FUNDS

Mrs. Hungerford stated that currently there are three projects planned for Redwood Shores Elementary in summer 2012:

1. Addition of six classrooms.
2. Addition of playground, play structure and bike parking facilities in the rear of the school.
3. Addition of a bike path and safe crossing area in the existing parking lot.

Once these plans have been completed, there may be approximately 5 million dollars that could be available for other DSA approved projects.

Mrs. Hungerford recommended forming a Committee to assist in determining project priorities based on the Facilities Master Plan where Redwood Shores' students attend school (Redwood Shores, Sandpiper and Ralston Middle School). This Committee would be comprised of site administrators from Sandpiper, Redwood Shores & Ralston, parents from each site and Board members.

The Measure C Citizen Oversight Committee has requested a representative from the Oversight Committee participate in the discussion.

Mr. Stulbarg and Mr. Velschow will participate in this Committee.

## SCHOOL CAPACITY UPDATE

Mrs. Hungerford provided the Board with a capacity update for each site.

CIPRIANI: Total Capacity 313, with 50 students per grade level and has 16 classrooms. No additional growth classrooms will be added during modernization in summer of 2013.

CENTRAL: Total Capacity 463, with 75 students per grade level and has 18 classrooms. One additional classroom will be added in summer 2013.

FOX: Total Capacity 463, with 75 students per grade level and has 20 classrooms. Four new classrooms will be added in summer 2012, two for growth and two to compensate for resizing. Fox will have a total of 19 classrooms available in August 2012.

NESBIT: Total Capacity 525, with 87 students per grade level and has 21 classrooms (2 are portables). Four additional classrooms will be available in August 2012, and the library will be moved providing two additional classrooms for a total of 27 classrooms. Additional classroom requirements are:

- Reading Classroom
- ELD Classroom
- County Classroom (1-2)
- SDC grade 2-5
- SDC Pre School (AM and PM single room) – Portable

REDWOOD SHORES: Total Capacity 463, with 75 students per grade level and has 16 classrooms. Six classrooms will be available in August of 2012 for a total of 22 classrooms. Additional classroom requirements: SDC Pre School – AM and PM class sharing single classroom.

SANDPIPER: Total Capacity 463, with 75 students per grade level and has 23 classrooms. No additional classrooms will be added to the campus. Additional classroom requirements:  
1 K-2 SDC Classroom.

## NO BOUNDARY STUDENT REGISTRATION AND STUDENT ASSIGNMENT ADVISORY COMMITTEE DISCUSSION

Dr. Roy stated that the Committee is working on the Administrative Regulations (AR's). The enrollment process will begin in February 2012. The assignment process will include the use of software that is designed to assign the majority of students to the school closest to their neighborhood based on distance.

Dr. Roy thanked the parents and the Board for their participation and leadership of the committee.

The Board thanked Dr. Roy for her leadership throughout this process.

## ENROLLMENT PROJECTIONS 2012/2013 – 2014/2015

Dr. Roy stated that District enrollment will continue to grow for the next three years, with the largest growth of 115 students for 2012-13.

## PETITION ON SCHOOL DISTRICT REORGANIZATION

Dr. Roy stated that the County Committee voted unanimously in support of each of the nine criteria and ultimately passed a unanimous vote in support of the petition itself.

The Board asked staff to follow up at a future Board meeting with information on the appeal process and who would be responsible for election cost should the District seek to appeal this decision.

## REPORTS FROM BOARD MEMBERS OR STAFF

Board members and staff attended Halloween celebrations.

Mrs. Wright encouraged everyone to support sports events at Ralston.

The first All Pro Dad Breakfast was a success.

## FUTURE ITEMS

Petition on School District Reorganization

Transitional Kindergarten Class

## ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Stulbarg stated that the Board had met in Closed Session and has decided that it is time for the District to look for a new superintendent to lead the direction of the District in the coming years. The Board vote was 3 to 2 with Brian Matthews and Robert Tashjian dissenting. Dr. Orta-Camilleri will remain with the District until June giving the District time and the opportunity to discuss the process for her replacement.

Mr. Matthews, speaking on behalf of the Board of Trustees, thanked Dr. Orta-Camilleri for her professionalism and the successes the District has enjoyed under her leadership over the last 6 years.

## ADJOURNMENT

The meeting was adjourned at 8:25 p.m.