

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
December 8, 2011
MINUTES

BOARD
MEMBERS

PRESENT: Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Robert Tashjian
Mr. Charles Velschow
Mrs. Cathy Wright

ABSENT:

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Dr. Suzanne Roy, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Stulbarg called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Stulbarg adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Stulbarg reconvened the Regular Board Meeting at 7:14 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Stulbarg in the Pledge of Allegiance.

ANNOUNCEMENTS

President Stulbarg announced the meeting was being tape recorded. During Closed Session the Board of Trustees took action to deny 2 Interdistrict Transfer Requests for one second grade student and one third grade student through the end of this school year.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Stulbarg announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Stulbarg also stated that public comments would be limited to three (3) minutes per speaker per topic.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board approved the Agenda and Consent Agenda.

Roll Call: Ayes: Mr. Robert Tashjian

Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

Motions Approved Under the Consent Agenda

a. Warrants

The Board of Trustees approved warrant batches 74 through 86 as presented.

b. Approval of Personnel Actions

The Board of Trustees approved the personnel actions as presented.

c. Special Education Contracts

The Board of Trustees approved the Special Ed Contracts as presented.

d. Donations

The Board of Trustees accepted the donations as presented

e. Approval of Contract with Arcell Inspection Services, Ltd.

The Board of Trustees approved a contract for services, payable from the Fund 35 State Matching Fund, not to exceed \$7,700, with Arcell Inspection Services, Ltd., for all required DSA in-plant inspection for the re-locatable classrooms at Meehleis Modular Buildings, Inc., Lodi, CA, for Redwood Shores Elementary School.

f. Approval of Contract with North American Technical Services

The Board of Trustees approved a contract for services, payable from the Fund 21 Building Fund, not to exceed \$11,050, with North American Technical Services, for all required DSA in-plant inspection for the re-locatable classrooms at American Modular, Manteca, CA, for Ralston Middle School, Measure I bond project.

g. Approval of Contract with North American Technical Services

The Board of Trustees approved a contract for services, payable from the Fund 21 Building Fund, not to exceed \$9,550, with North American Technical Services, for all required DSA in-plant inspection for the re-locatable classrooms at American Modular, Manteca, CA, for Fox and Nesbit Elementary Schools, Measure N bond projects.

h. Approval of Contract with Eichler Associates, Inc.

The Board of Trustees approved a contract with Eichler Associates, Inc. to provide Commissioning services for Ralston Middle School, in an amount not to exceed \$35,250, payable from the Fund 21 Building Fund, Measure I.

i. Approval of Contract with Eichler Associates, Inc.

The Board of Trustees approved a contract with Eichler Associates, Inc. to provide Commissioning services for Fox Elementary School, in an amount not to exceed \$5,000, payable from the Fund 21 Building Fund, Measure N.

j. Approval of Contract with J. McCabe Plumbing, Inc.

The Board of Trustees approved a contract with J. McCabe Plumbing, Inc., for underground video inspection and evaluation of the Storm and Sanitary Sewerage systems at Ralston Middle School, payable from the Fund 21 Building Fund, Measure I, not to exceed \$4,200.

k. Approval of Contract with J. McCabe Plumbing, Inc.

The Board of Trustees approved a contract with J. McCabe Plumbing, Inc., for underground video inspection and evaluation of the Storm and Sanitary Sewerage systems at Cipriani,

Central, Fox and Nesbit School, payable from the Fund 21 Building Fund, Measure N, not to exceed \$11,800.

I. School Facility Consultant Proposal for 2011-12 and 2012-13 Services

The Board of Trustees approved the proposal for consulting services with School Facility Consultants, not to exceed \$50,000 in 2011-12 and \$43,500 in 2012-13, to assist with the preparation and processing of funding applications through the State School Construction Program with funds to be taken from Capital Facility Funds.

m. 2011-2012 Homework Center Applications

The Board of Trustees approved the submission of the 2011-2012 Homework Center Applications to the San Mateo County Office of Education.

n. Resolution #12 Senate Constitutional Amendment 5 (SCA 5)

The Board of Trustees approved Resolution #12 Senate Constitutional Amendment 5 (SCA 5).

o. Resolution #10 - Support of Applications for HPI Grant Funding Requests and Funding

The Board of Trustees approved Resolution #10 to support applications for High Performance Incentive (HPI) grant funding requests and funding.

APPROVAL OF THE MINUTES

Moved by Mr. Matthews, seconded by Mrs. Wright, the Board approved the Minutes of the Regular Board meeting held on November 17, 2011.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

RESOLUTION #11 APPRECIATION FOR CATHY WRIGHT

President Stulbarg announced that tonight's was Mrs. Wright's last Board meeting. President Stulbarg introduced Ms. Nicole Fernandez from Assemblyman Jerry Hill's office. On behalf of Assemblymen Hill and Gordon, Ms. Fernandez thanked Mrs. Wright for her eight years of dedicated service to the students in the Belmont community.

SPEAKERS:

John Violet, Karen Clancy, Hannah Wright & Jeni Benelli

The Board of Trustees and staff thanked Mrs. Wright for her outstanding service over the last eight years to the students and families of our community.

President Stulbarg presented Mrs. Wright with a plaque in recognition of her eight years of service.

Mrs. Wright thanked the Board, staff and her family for their support over the last eight years.

Moved by Mr. Tashjian, seconded by Mr. Matthews, the Board approved Resolution #11 Appreciation for Cathy Wright.

Roll Call: Ayes: Mr. Robert Tashjian

Mr. Brian Matthews
Mrs. Cathy Wright
Mr. Charles Velschow
Mr. Andrew Stulbarg

ANNUAL ORGANIZATION OF THE BOARD OF TRUSTEES

Dr. Orta-Camilleri administered the Oath to our new Board member Mr. Daniel Kaul.

President Stulbarg nominated Brian Matthews for President, Robert Tashjian for Vice President and Chuck Velschow for Clerk, Mr. Kaul seconded the nominations.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Daniel Kaul
Mr. Charles Velschow
Mr. Andrew Stulbarg

Dr. Orta-Camilleri presented Mr. Stulbarg with a plaque in recognition of his leadership as Board President.

BREAK: 7:45 p.m.

RETURN FROM BREAK: 8:00 p.m.

BOARD APPOINTMENTS TO BOARD COMMITTEES

For the 2011-12 school year, the following Board members were either appointed or will participate in the following committees:

* Budget Advisory Committee	Chuck Velschow & Daniel Kaul
Curriculum Council	Robert Tashjian
Adoption Committee	n/a
SMCSBA Nominating Committee	Chuck Velschow
School-Force Liaison	Brian Matthews
Technology Committee	Andrew Stulbarg
Special Education Task Force	Chuck Velschow & Brian Matthews
Belmont 2 x 2 Members	Robert Tashjian & Brian Matthews
Redwood City 2 x 2 Members	Andrew Stulbarg & Robert Tashjian

+ San Mateo County Committee on School District Organization Chuck Velschow

* Committee of the Board

+ New change - Due to the Fairmont Drive Petition, the District was asked to have Board representation.

Moved by Mr. Stulbarg, seconded by Mr. Velschow, the Board of Trustees appointed Board Representatives to the Board Committees for 2011-2012.

Roll Call: Ayes: Mr. Andrew Stulbarg
Mr. Robert Tashjian

Mr. Daniel Kaul
Mr. Charles Velschow
Mr. Brian Matthews

REGISTRATION AND STUDENT ASSIGNMENT COMMITTEE UPDATE

Dr. Roy reviewed handouts for Administrative Regulations 5116 Students, Frequently Asked Questions on the New Enrollment Process and Assignment Criteria and the Kindergarten – 5th grade Enrollment and Assignment Process Timeline.

Dr. Roy thanked Mr. Velschow and Mr. Tashjian for their participation on the committee.

Dr. Orta-Camilleri thanked Dr. Roy for her efforts.

FIRST INTERIM BUDGET REVISION

Mrs. Hungerford stated that the District will post a Positive Certification of Financial Condition, The District will achieve this positive certification in 2011-12 through 2013-14, due to budgeting K-3 class sizes at 25:1. The District anticipates further enrollment growth in the two out years requiring the addition of three teachers in 2012-13 and another three and a half teachers in 2013-14.

Property tax growth is now in the second year of negative growth. Year 2010-11 resulted in a negative 5.819% loss to the District's property tax, and currently, according to the County Controller, the property tax revenue is projected to experience an additional negative 0.675% impact for 2011-12.

The State continues to collect a "Fair Share" payment of \$1,661,452 annually, equivalent to the deficit on the revenue limit calculation. It is anticipated that this annual loss of funds will continue for several more years or until such time as the State is able to fully fund the revenue limit appropriated to schools in California.

Moved by Mr. Stulbarg, seconded by Mr. Tashjian, the Board of Trustees approved the First Interim Fiscal Solvency Report and certifies that the Belmont-Redwood Shores School District will be able to meet its financial obligations through June 30, 2014.

Roll Call: Ayes: Mr. Andrew Stulbarg
Mr. Robert Tashjian
Mr. Daniel Kaul
Mr. Charles Velschow
Mr. Brian Matthews

BASIC AID REPORT

Mrs. Hungerford stated that Belmont-Redwood Shores School District remains "basic aid." The District's revenue limit per ADA has been reduced from the original projection of \$6,194.84 per ADA to the now deficit 2011-2012 revenue limit amount of \$4,971.11 per enrolled and attending student. If the District were required to operate on revenue limit funding alone, we would experience a \$2,894,041 reduction in funding.

If the revenue limit did not have the current 19.754% deficit factor applied, the District would no longer be a basic aid district. The revenue limit would exceed property tax by \$808,279. To fall out

of Basic Aid status, three important factors would need to occur simultaneously: 1) State removal of Revenue Limit deficit factor; 2) District continuing to grow at the current rate of 150-200 students per year, and 3) annual tax growth remaining at zero or negative. It is very unlikely that these factors will happen together within the next several years.

CONVENE TO CLOSED SESSION

President Matthews convened the meeting to Closed Session at 9:15 p.m.

RECONVENE TO OPEN SESSION

At 9:40 p.m., President Matthews reconvened the meeting to Open Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Matthews stated that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 9:41p.m.