

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING OF
September 1, 2011
MINUTES

BOARD
MEMBERS

PRESENT: Mr. Brian Matthews
Mr. Andrew Stulbarg
Mr. Robert Tashjian
Mr. Charles Velschow

ABSENT: Mrs. Cathy Wright

STAFF: Dr. Emerita Orta-Camilleri, Superintendent
Mrs. Nellie Hungerford, Assistant Superintendent, Business Svcs. & Operations
Dr. Suzanne Roy, Assistant Superintendent, Educational Svcs. & Personnel
Mrs. Diane Ribotta, Administrative Assistant to the Superintendent

CALL TO ORDER

President Stulbarg called the meeting to order at 6:00 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING
ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CONVENE TO CLOSED SESSION

At 6:01 p.m. President Stulbarg adjourned the Regular Board Meeting. At this time, the Board adjourned to Closed Session.

CALL TO ORDER

President Stulbarg reconvened the Regular Board Meeting at 7:58 p.m.

FLAG SALUTE

Trustees, staff members and citizens in the audience joined President Stulbarg in the Pledge of Allegiance.

ANNOUNCEMENTS

President Stulbarg announced the meeting was being tape recorded and stated the following:

1. The Board of Trustees took action during closed session to approved Interdistrict Transfer Request Agreements for 3 Kindergarten students and 1 third grade student through the end of this school year and staff will inform families on placement of the students.
2. The Board of Trustees took action during closed session to deny an Interdistrict Transfer Request Agreements for 1 fourth grade student through the end of this school year and the family has been informed of this decision.
3. The Board of Trustees took action to approve the contract for Dr. Suzanne Roy, Assistant Superintendent of Educational Services and Personnel. Her total compensation for the 2011-12 school will be \$134,761.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

Mr. Stulbarg requested Item k-Approval of Bruce Thompson Consultant Contract pulled from the Consent Agenda. Dr. Orta-Camilleri requested item 17-Discussion on District Goals 2011-2012 pulled from the agenda to be discussed when all Board members can attend.

Moved by Mr. Matthews, seconded by Mr. Velschow, the Board approved the amended Agenda and amended Consent Agenda.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow
Mr. Andrew Stulbarg

Motions Approved Under the Consent Agenda

Item #7

a. Warrants

The Board of Trustees approved warrant batches 162 through 173 for 2010-2011 and batches 1 through 22 for 2011-2012.

b. Adoption of Timeline for Development of 2011-2012 Budget

The Board adopted the attached timeline for development of 2011-2012 Budget.

c. Quarterly Report on Investments

The Board of Trustees approved and accepted the attached quarterly report on investments of District funds.

d. Contract for BTSA Advisors

The Board of Trustees approved the following contract for BTSA Advisors as presented.

e. Approval of Special Education Contracts

The Board of Trustees approved the Special Education contracts as presented.

f. Contract with Thea Runyan, MPH, Health and Wellness Consultant for the Healthy School Initiative Grant

The Board of Trustees approved a contract with Thea Runyan, MPH, Health and Wellness Consultant for \$80,000 from the Healthy School Initiative Grant.

g. Williams Uniform Complaints - Quarterly Report

The Board of Trustees approved the Williams Uniform Complaints quarterly report for the period ending June 30, 2011 (covers 4/1/11 through 6/30/11).

h. Contract for Child Care for Tinsley Students

The Board of Trustees approved the contract for services with Footsteps Child Care not to exceed \$26,125.00.

i. Acceptance of Donations

The Board of Trustees accepted the donations as presented.

j. Approval of Personnel Actions

The Board of Trustees approved the personnel actions as presented

l. Inspector of Record Contract-Ralston School Beam Repair

The Board of Trustees approved the contract with Kurt Dodge, CIS, Inc. Construction Inspection Services not to exceed \$720 to provide inspector of record services with regard to the Ralston School beam repair payable from Fund 25.

m. Contract for BKF Engineers Utility Survey

The Board of Trustees approved a contract with BKF Engineers to provide underground utility survey for 5 school sites, Ralston Middle, Central, Cipriani, Fox and Nesbit Elementary, fee not to exceed \$21,800, payable from Measure I and N Bond Funds.

n. Contract for Nesbit IT Services Contractor

The Board of Trustees approved the contract for services with Michael Garibaldi to provide assistance to the students and staff with hardware installations, software applications and internal computer systems. This contract will be funded with General Unrestricted Funds not exceed \$5000.

o. Geotechnical Engineering and Geological Consultation Services Contracts

The Board of Trustees approved a contract with BAGG Engineers for geotechnical engineering

- and geological consultation services at Central, Cipriani, Fox, Nesbit, Redwood Shores Elementary Schools and Ralston Middle School not to exceed \$75,000 payable from Fund Bonds I and N Funds and State Matching Funds.
- p. Approval of Contract with Owens-Hill, CEQA Consultant
The Board of Trustees approved the contract with Owens-Hill to provide California Environmental Quality Act (CEQA) compliance services to the Belmont-Redwood Shores School District (BRSSD) for Bond Measures I and N funded modernization projects at Central, Cipriani, Fox, Nesbit and Ralston Schools, not to exceed \$14,000 to be paid from Fund 21.
- q. Contract for PowerTurn Consulting - SARC Reports
The Board of Trustees approved the contract for services with PowerTurn Consulting, Inc to prepare the SARC Reports for the 2011-2012 school year for all six schools and put them on-line for an amount not to exceed \$4,140.
- r. Request for Job Share Assignment Agreement
The Board of Trustees approved the request for a Shared Assignment Agreement between Anne Ingram and Korah Guilar as School Psychologists for the District, for the 2011-2012 school year.
- s. Approval of Student Teaching Agreement
The Board of Trustees approved the student teaching agreement with San Francisco State University for the Clinical Disorders Program from July 1, 2011 through June 30, 2014.
- t. Geotechnical Update and Study-Redwood Shores Elementary
The Board of Trustees approved a contract with BAGG Engineers for a geotechnical/geo-hazards report update for the Redwood Shores Elementary School Modernization project, not to exceed \$14,320, payable from State Matching Funds.
- u. Inspection and Testing Services for Ralston Beam Repair
The Board of Trustees approved a contract with BAGG Engineers for the special inspection and testing services for the Ralston School Beam Repair not to exceed \$5,000, payable from Fund 25.
- v. Frontline Automated Substitute Replacement System-AESOP
The Board of Trustees approved the customer agreement with Frontline Technologies (Aesop) to provide employee training and school year service for substitute placements payable from the General Fund.
- w. Crossing Guard Contract 2011-12 - Amended
The Board of Trustees approved the amended 2011-12 contract for All City Management Services (ACMS) which adds one crossing guard at Central Elementary School for a total of 4 district wide crossing guards, at a contract price not to exceed \$45,274.00, payable from the General Fund.
- x. Hiring of Facility Project Assistant
The Board of Trustees approved the hiring of John Eaves as a .4 FTE Facility Project Assistant effective July 1, 2011.
- y. Contract for PowerTurn, Inc - HR Employee Database
The Board of Trustees approved the contract for consulting services with PowerTurn, Inc to assist with the support and design for the Employee Database with funding allocated in the 2011-2012 Personnel Services Budget for an amount not to exceed \$1,800.
- z. Contract for District Residency Validation Service
The Board of Trustees approved the contract services with Kim Stanton to perform District residency validation service with funds allocated in the Student Services budget not to exceed \$4,000.00.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Stulbarg announced that this portion of the Agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Stulbarg also stated that public comments would be limited to three (3) minutes per speaker per topic.

SPEAKER:

1. Bob Carrillo

APPROVAL OF THE MINUTES

Dr. Orta-Camilleri stated a modification on the June 16, 2011 minutes was requested to remove AKA the Cathy Wright System from page 6 Options for meeting enrollment growth.

Moved by Mr. Velschow, seconded by Mr. Matthews, the Board approved the amended Minutes for the Regular Board meeting held on June 16, 2011

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow
Mr. Andrew Stulbarg

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board approved the Minutes for the Special Expulsion Board meeting held on June 28, 2011

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow - Abstained
Mr. Andrew Stulbarg

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board approved the Minutes for the Special Board meeting held on June 16, 2011

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow - Abstained
Mr. Andrew Stulbarg

PARCEL TAX OVERSIGHT COMMITTEE MEMBERSHIP

Mrs. Hungerford stated that the Measure U and Measure G Parcel Tax Citizens' Oversight Committee has one vacancy for the remainder of the term appointed to Dina Artzt. Mr. Jeffrey Selman, who is the parent or guardian of a child enrolled at Ralston has been selected to fill the position for the fulfillment of the term which ends October, 2014.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board of Trustees approved a term of appointment for Jeffrey C. Selman, a parent of a student enrolled at Ralston Middle School, to the Measure U and Measure G Parcel Tax Citizens' Oversight Committee to run through 2014 (fulfillment of term for Dina Artzt who has resigned from the committee).

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow
Mr. Andrew Stulbarg

DISTRICT-WIDE AND SFID GO BONDS SALES PRESENTATION

Mrs. Hungerford stated that the bonds have been successfully sold. Mrs. Hungerford introduced Mr. Mark Epstein of California Financial Services. Mr. Epstein presented an overview of the bond sales.

MEASURES I AND N FACILITIES UPDATE

Mrs. Hungerford introduced Laura Knauss of Lionakis Architects. Ms. Knauss presented an overview of the progress on the five Measure I and N projects.

SPEAKER:

1. Rich Bortoli
2. Suzette Gulsen

PARCEL TAX DISCUSSION

Dr. Orta-Camilleri introduced Sarah Stern of TBWB and Bryan Godbe of Godbe and Associates. Ms. Stern and Mr. Godbe discussed factors to consider should the District consider going out for a parcel tax.

Mr. Stulbarg requested a special session to review the parcel tax options. This meeting is scheduled for September 20, 2011 at 7:00pm.

ENROLLMENT REPORT

Dr. Orta-Camilleri stated the District's current enrollment has increased 175 students compared to last year's enrollment at this time.

Dr. Orta-Camilleri will organize a committee to review enrollment and new registration with no boundaries and bring an update to the next Board meeting.

SPEAKERS:

1. Suzette Gulsen

BUDGET UPDATE 2011-2012

Mrs. Hungerford stated that State and Federal legislators are leading us to believe that K-12 education will continue to be financially challenged in the future. The State Adopted Budget calls for mid-year cuts if certain revenue projections are not met. Mrs. Hungerford indicated the impact to Belmont-Redwood Shores will be limited due to the fact the on-going Fair Share payment to the State and the \$120/ADA Constitutional guarantee limits the liability to the State.

Mrs. Hungerford stated that School Force has donated \$1.41M for the 2011-12 school year, which is \$310,000 more than what was budgeted for. With this increase the District is proposing to add 6 para professionals at the elementary sites, to increase science and music teachers by .5 each to cover prep time, to add additional funding to support the on-going teacher technology refresh program, to add \$10,000 to the Ralston athletic program, and to add \$40,000 for the Activity and Safety staff at Ralston, due to the increase in students.

FACILITY UPDATE ON RALSTON AND REDWOOD SHORES

Mrs. Hungerford stated the beam repair in the Multi-Purpose room and the repurposing of the woodshop room into a new SDC class has been completed.

APPROVAL OF BLACH CONST. STATE MATCHING FUNDS PROJECTS

Dr. Orta-Camilleri stated the District received only one proposal, Blach Construction, for the modernization project at Redwood Shores and for the additional projects, yet defined, to be funded by the balance of State Matching funds. Blach has performed quality work, both on-time and within budget, on past and current projects.

Moved by Mr. Matthews, seconded by Mr. Tashjian, the Board of Trustees approved the selection of Blach Construction as the Construction Management firm for modernization projects funded by State Matching Funds, the first project being classroom additions at Redwood Shores Elementary School.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow
Mr. Andrew Stulbarg

APPROVAL OF BFGCI-IBI FOR STATE MATCHING FUNDS PROJECTS

Mrs. Hungerford stated the District received three proposals, each firm having served as Architect on previous or current District projects. Following a formal screening and interview process involving staff and community members, the Interview Committee's choice was BFGC-IBI.

Moved by Mr. Matthews, seconded by Mr. Velschow, the Board of Trustees approved the selection of BFGC-IBI as the Architect for modernization projects funded by State Matching Funds, the first project being classroom additions at Redwood Shores Elementary School.

Roll Call: Ayes: Mr. Robert Tashjian
Mr. Brian Matthews
Mr. Charles Velschow
Mr. Andrew Stulbarg

NOMINATIONS FOR DIRECTOR-AT-LARGE

The Board chose not to nominate board members for CSBA's Directors-at-Large for American Indian, Black and County seats.

REPORTS FROM BOARD MEMBERS OR STAFF

Dr. Orta-Camilleri thanked staff members for a great opening for the 2011-12 school year.

The Board thanked the PTA and School Force for a great opening to the school year.

The Board will host a table at the Save the Music event on October 2, 2011.

FUTURE ITEMS

Special Session – September 20, 2011 at 7:00pm

Enrollment/Boundary Discussion
Allocation of additional School Force donations

CONVENE TO CLOSED SESSION

President Stulbarg convened the meeting to Closed Session at 10:14p.m.

RECONVENE TO OPEN SESSION

At 10:35 p.m., President Stulbarg reconvened the meeting to Open Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

President Stulbarg stated that the Board had met in Closed Session and no action was taken.

ADJOURNMENT

The meeting was adjourned at 10:36 p.m.