



# Belmont-Redwood Shores School District

## Computer Donation Standards

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The Belmont-Redwood Shores School District welcomes donations of useful technology equipment. Technology equipment is constantly changing, and while it is our goal to provide state of the art technology for our students and staff, we must be prudent in our use of resources.

This letter provides a guideline for those companies, institutions, and individuals who are considering the donation of technology equipment to the Belmont-Redwood Shores School District.

All technology donations must be approved by the District Director of Technology.

Computers must meet the following minimum standard:

- Must be made by a Tier 1 vendor, such as HP, Dell, Toshiba, etc.
- Intel Pentium 4, with valid license (COA Sticker) for **Windows XP Pro**
- CRT monitors are accepted only if they accompany a working PC
- The computer must be able to turn on and boot up with display
- Working LCD monitors will be accepted separately from a working PC

Printers must meet the following minimum standard:

- Manufactured by HP
- Manufactured by Ricoh
- Printer must be in generally good working order

Network (LAN) Switching Equipment

- Manufactured by Cisco
- Manufactured by HP
- Manufactured by Juniper
- Manufactured by Foundry
- Manufactured by Nortel
- Switch must be in generally good working order (all ports work)

Please contact Jon Richardson to arrange for a donation to our schools: 650-637-4800 x1024