



**Minutes for Public Meeting**  
**NEW SHORES SCHOOL ADVISORY COMMITTEE**

**Thursday, May 8, 2008**  
**6:30 PM**

**LOCATION:**

**Conference Rooms: A and B**  
**San Mateo County Office of Education**  
**101 Twin Dolphin Drive, Redwood City**

**A. ROLL CALL – Joseph Foust, Committee Secretary**

**In attendance:**

NSSAC Members: Doug Crisman, Heather Irwin, Darby Limkakeng, Larry Pon,  
Bonnie Wolf.

District Staff: Nellie Hungerford, Joe DiGeronimo

Project Personnel: Doug Williams (Construction Manager with Blach Construction),  
Kip Grubb (Lead Architect with SKW Architects - by telephone),  
Max Keech (Area H Developer).

**B. APPROVAL OF MINUTES**

Minutes from 3/13/08 meeting were approved by a 5-0 vote.  
Motion for approval by Heather Irwin; seconded by Larry Pon

**C. MEMBER REPORT/COMMENTS**

Larry Pon shared information about a proposed modification of the school district contract with SKW Architects for work on the New School. The basic idea of the modification is that the district will pay SKW based on the budget for respective project phases - instead of based on a predetermined percentage per phase of the global estimated project cost. The contract modification is up for adoption at the May 15, 2008 School Board meeting.

Mr. Pon also asked about the lease-leaseback construction delivery method being considered for the new school project. Doug Williams provided some additional information on the advantages of this approach as compared to the project being built in the conventional way, with the school as the owner of the project during construction.

Mr. Pon also mentioned that the Measure C Oversight Committee recently added two new members to replace members whose terms had expired and that the next meeting of the Oversight Committee would be on June 3, 2008.

#### **D. PUBLIC COMMENT**

No public comment was offered.

#### **E. DISTRICT REPORT – Nellie Hungerford, Asst. Superintendent, Bus. Services & Operations**

- Budget Update
- Demographic Study
- Schedule Issues (if any)

Ms. Hungerford updated the committee on the current school district budget situation. Ms. Hungerford also summarized some of the conclusions of the demographic study commissioned by the District. Ms. Hungerford indicated that, based on the demographic study, and confirmed by an independent analysis by Asst. Superintendent Penny Weaver, the Sandpiper attendance area would likely provide around 681 K-5 students by the 2010-2011 school year, with a potential high attendance within the next five to ten years of around 820 K-5 students, split between the two Redwood Shores schools. Ms. Hungerford also indicated that the District will use detailed house by house attendance information to determine attendance boundaries for the two Redwood Shores schools.

Ms. Hungerford and Mr. Keech reviewed current schedule issues related to the new school. Mr. Keech noted that he is waiting for the U.S. Fish and Wildlife Dept. to issue their biological opinion and approval for the current Area H development plan. Once he receives this approval, the BCDC (Bay Conservation and Development Commission) will be able to approve the plans for Area H, after which the Redwood City Council will be able to give the final go-ahead to proceed with the project. Mr. Keech indicated that he hopes to receive all these approvals by the end of June and start site preparation work during July. Mr. Keech indicated that work on the school will proceed first, followed by work on the townhomes.

#### **F. DESIGN COMMITTEE – Kip Grubb, SKW Architects (by teleconference)**

- Overview of Design Process

Kip Grubb participated in the meeting by phone from Sacramento.

In his overview of the current phase of the design process, Mr. Grubb indicated that, during design development, the architects will research different options for the project, such as roofing materials, gutters and fascia, external cladding/siding, interior finishes, ceiling and wall systems, lighting and cooling systems, and fixtures such as sinks, tack boards, shelves and cabinets. Mr. Grubb also indicated that SKW Architects are working with two modular companies to see how they might construct the sort of school we are considering. Mr. Grubb noted that he expects design development to be completed prior to the beginning of summer break.

The Advisory Committee expressed an interest in having Mr. Grubb conduct a meeting prior to the end of design development so the Committee and the Redwood Shores public would have a chance to review and provide input on some of the more visible choices for the new school, such as color palettes, exterior and interior surfaces, roofing materials, etc.. Mr. Grubb and Ms. Hungerford suggested that an Advisory Committee meeting be scheduled in conjunction with a presentation of design development options to the New School Design Committee, prior to any final decision of the School Board. This would allow the Advisory Committee and the community to provide input prior to such final Board decision.

Mr. Grubb estimated that SKW Architects would be able to present design development details to the Advisory Committee on June 12 and to the School Board on June 19.

Ms. Wolf asked about provision of after school care at the new school. Ms Hungerford indicated that that the daycare provider who had contemplated building a new, dedicated facility at the site will not be able to secure the funds to do so. This means that options are still being considered for after care, including using the multi-purpose room or other class rooms after hours.

#### **G. COMMITTEE DISCUSSION – Doug Crisman, Committee Chair**

- Community Fundraising Options

The Advisory Committee discussed how the community might be able to support the new school via fundraising, and how the Committee could be a catalyst for such fundraising efforts. Mr. Williams suggested that, given that building funds will be tight, it would be helpful to secure donations for items such as the opening day library collection, good quality classroom furniture, science lab equipment and computers or other technology equipment.

Ms. Limkakeng and Larry Pon expressed an interest in investigating fundraising possibilities. Mr, Pon also volunteered to contact the firm that did fundraising for the Redwood Shores library to get some ideas as to how much we might be able to raise, and from whom.

Some committee members expressed concern about donor fatigue and also another fund raising campaign might impact PTA and School Force fund raising efforts.

The committee agreed to discuss this topic further at the next meeting.

#### **H. NEW BUSINESS**

- Agenda Items for next meeting – June 12

The committee identified the following agenda items for the next meeting (June 12).

- Fundraising discussions
- Design Development presentation by Mr. Grubb

#### **J. ADJOURNMENT**

Meeting was adjourned at approximately 9:00.