



BOARD OF TRUSTEES

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MINUTES
(Page 1 of 2)
MEASURE C BOND OVERSIGHT COMMITTEE
ORIENTATION MEETING

DECEMBER 12, 2006

Members Present:

Lawrence Pon, Jim Hooley, Peter Hughes, David Parrent,
Andrew Young, Nellie Hungerford and Joe DiGeronimo

Members Absent: Pauline Facciano and Jean Regan

Meeting called to order at 6:05 PM. by Ad hoc Chairman, Joe DiGeronimo. Future meetings will be chaired by Nellie Hungerford, Assistant Superintendent of Business and Operations for Belmont-Redwood Shores School District.

An introduction of Committee members was conducted.

The Committee members requested future meetings be held at Sandpiper or the San Mateo Office of Education. All members present agreed to the change in location.

Mr. DiGeronimo introduced the Committee to the document prepared by the County Counsel of San Mateo County on Bonds: Citizens' Oversight Committees. He specifically pointed out the role and duties of the citizens' oversight committee as prescribed in Education Code Sections 15278-15288. The following summarizes the discussion regarding the role and purpose of the committee:

- The committee's role is to monitor and report annually to the community how the bond funds are spent. The committee is not designed to pre-approve expenditures but to monitor and ensure spending is consistent with the language expressed in the Measure C text regarding use of the bond funds. Mr. Hooley further clarified that the Committee's role is to ensure the legality of the expenditures not whether the expenditures should or should not have occurred. The Board of Education decides the appropriateness of the expenditures with representation by counsel.

Discussion regarding the reporting of expenditures resulting in a request for the following format:

- Date Range of expenditures
- Vendor Name
- Total expenditures by vendor
- Total expenditures for period

MINUTES
(Page 2 of 2)
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General information shared:

- Meet four times per year
- The Committee must follow the Brown Act, posting agendas and minutes for public review.
- Four members form a quorum

Committee requests the following information from staff:

- Inquiry to Bond Counsel to ask if the District's D&O insurance will cover the members of the Committee if named in a law suit while acting in their role as a member of this committee.
- Provide a copy of the actual bond language.

The next meeting has been set for March 6th, 2007, 6:30 PM at either the Sandpiper Community Center or the San Mateo Office of Education.

Meeting ended at 6:50 PM.

The March 6th, 2007 meeting will include, but not be limited to, the following agenda items:

- Introduction of Members
- Review Agenda
- Approve Minutes
- Determine Term Assignments for 1 and 2 Year Positions
- Appoint Chairperson and Secretary
- Review Expenditures to Date
- Question Period
- Select Next Meeting Date - Quarterly.