

**MINUTES**  
**MEASURE C BOND OVERSIGHT COMMITTEE MEETING**  
**DECEMBER 4, 2007**

Members Present: Andrew Young, Jim Hooley, Peter Hughes, David Parrent, Lawrence Pon  
Members Absent: Pauline Facciano  
District Staff: Nellie Hungerford

Meeting called to order at 6:33 PM by Andrew Young.

Report from Nellie Hungerford, Assistant Superintendent, Business Services and Operations:

- Environmental Impact Report (EIR) is under review by the Redwood City Planning Commission. Public comments are being received at this time. The Planning Commission will make its final decision on the project on December 18<sup>th</sup>. The project will then move to the Redwood City Council for review on January 28, 2008.
- Additional review of the project by Fish & Game and Corp of Engineers will be completed in early 2008. Any delays within these two agencies could have a negative impact for the critical time schedule for the project.
- After approvals of all agencies, Mr. Keech can begin levee, soil, and pad preparation as approved. This earthwork needs to be done in dry weather (starting in June) so as to have the building pad ready for school construction by January of 2009. It is possible that classrooms could open up while other work (e.g., multi-use room, etc.) continues.
- Still working with Ed. specs, and had four Design Committee meetings so far, with a community sharing meeting held on December 1st.
- Five handouts were distributed:
  - Blach Construction Co. draft schedule
  - Blach Construction Co. conceptual budget
  - Minutes (with associated handouts) from Architects Stafford King Wiese meeting on November 9, 2007
  - Minutes (with associated handouts) from Architects Stafford King Wiese meeting on November 29, 2007
  - Bond Fund Measure C Expenses to date

Questions by members were taken regarding above information.

Peter Hughes made a motion to approve all financial transactions since our September meeting, and Lawrence Pon seconded. Noted: food expenses to be reimbursed by architects.

A motion was made and seconded to approve September 4, 2007 minutes with the following changes:

1. Specify that Public Comments should be moved to Item number 2 in future agendas prepared.
2. Peter Hughes isn't sure there is \$1.1 million available in the GID funds.
3. Change \$9.8 mil to \$9.7 million.

There was discussion about our committee's upcoming report to the Belmont-Redwood Shores School Board at the January 17<sup>th</sup> meeting. We should talk about what we have approved so far, what we are doing, and about the first audit we will need.

There was discussion concerning Request for Proposals (RFP) for auditors (from 2005 through to June 30, 2008) and through the end of the project, 09-10. Larry Pon will help Nellie Hungerford look over this aspect of our tasks. We can help keep costs down by doing part of the prep work for the auditors. CA Financial will do part of the work involved in preparing for the audit, as per bond.

There was discussion about the need for Redwood City or other private organizations to engage in a Joint Use Agreement to provide buildings and programs for a before and after-school care facility.

Meeting was adjourned at 7:29 PM with motion by Peter Hughes and seconded by Jim Hooley.